



"Shri Gajanan Maharaj Prasanna"  
**P. R. Pote Patil Edu. & Welf. Trust's, Group of Institutions,  
College of Engineering & Management, Amravati**

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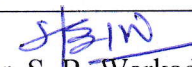
Date:

**IQAC Cell**

**Minutes of Meeting Summary (MoM No 13)**

<b>Meeting attended by:</b>	Dr. D. G. Wakde, Director, Dr. Mrs. S. D. Wakde, Principal, Dr. Mahendra Dhore, Management Representative, Shri Shrikant Borole, Alumni Representative, Shri Sanjay Jadhao, Jadhao Group of Industries, Prof. Mohammad. Zuhair, Vice, Principal & HOD, CE, Deptt., Dr. Pankaj Ardak, HOD, ME Deptt., Prof. Sunpreet kaur Nanda, HOD, CSE, Deptt., Prof. D. A. Shahakar, Electrical Engg Deptt., Prof. Rahul D. Ghongade, HOD, EXTC, Deptt. Prof. Prashant Thombare, T & P Officer, Prof. P. R. Wadnerkar, Coordinator, First Year, Prof. S. R. Shah, HOD, MBA Deptt., Dr. Chitra. A. Dhawale, HOD, MCA Deptt., Mr. Rajiv Rajas, P.A to the Principal, Mr. Kishore Deshmukh, Administrative officer, Mr. Niraj P. Bherde, Accountant, Dr. Nitesh Chore, Librarian, Mr. Ajay Samdekar, Lasting Smile Foundations, Amravati (Local society), Mr. Abhijit D. Bhangre, Student, EE Deptt
<b>Date:</b>	02/08/2018
<b>Time:</b>	3.30 P.M.
<b>Agenda Topic #1:</b>	To confirm the minutes of last meeting
<b>Notes &amp; Action Items:</b>	<ul style="list-style-type: none"><li>The minutes of last meeting held on dated 30/06/2018 were confirmed in this meeting.</li></ul>
<b>Agenda Topic #2:</b>	Review of External Academic Audit Reports of Engg Deptts.
<b>Notes &amp; Action Items:</b>	<ul style="list-style-type: none"><li>Dr. S. B. Warkad, IQAC Coordinator has presented External Academic Audit reports of all departments. The Audit was held from 10/06/2018 to 24/06/2018. External Auditor's observations and Recommendations were shared in the meeting. All Heads of Department are asked to implement recommendations of External Audit committee in the light of NBA preparations.</li></ul>
<b>Agenda Topic #3:</b>	Discussion on NBA accreditation in several Departments
<b>Notes &amp; Action Items:</b>	<ul style="list-style-type: none"><li>Dr. S. B. Warkad, NBA Coordinator presented NBA documentations for the Institute and the departments. Departmental level NBA coordinator's committee is formed to look after the departmental documentation progress. H'ble Principal asked to conduct several NBA orientation programmes to make aware all faculties and stakeholders about NBA preparation.</li></ul>
<b>Agenda Topic #4:</b>	Review of NAAC-AQAR guidelines and AQAR submission
<b>Notes &amp; Action Items:</b>	<ul style="list-style-type: none"><li>Dr. S. B. Warkad, IQAC Coordinator presented NAAC-AQAR which is to be submitted in the month of September 2018. Details of data and availability on Institute's website issues are resolved. Data shared by the departments are also reviewed and finalized as per AQAR formats.</li></ul>
<b>Agenda Topic #5:</b>	Any other item with the permission of Chair
<b>Notes &amp; Action Items:</b>	<ul style="list-style-type: none"><li>The meeting was ended with the reconfirmation of all above notes &amp; Action items. At the end Coordinator, IQAC proposed a vote of thanks to the chair and the participants.</li></ul>

Dated: 02-08-2018

  
(Dr. S. B. Warkad)  
Coordinator, IQAC

**Copy to:**

- All Members (External & Internal) of IQAC PRPCOEM for information and necessary action please.

