



"Shri Gajanan Maharaj Prasanna"
**P. R. Pote Patil Edu. & Welf. Trust's, Group of Institutions,
College of Engineering & Management, Amravati**

Pote Estate, Pote Patil Road, Kathora, Amravati. (Maharashtra)

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(Recognized by AICTE, New Delhi & Affiliated to SGBAU, Amravati)

Ref.: PRPCOEM/ *IQAC/05*

Date:

Meeting Notice (No.02)

To,

SN	Name	Designation
1	Dr. Mrs. Sadhana D. Wakde, Principal	Chairperson
2	Dr. Mahendra Dhore, Management Representative	Member
3	Dr. D. G. Wakde, Director	Member
4	Shri Shrikant Borole, Alumni Representative	Member
5	Shri Sanjay Jadhao, Jadhao Group of Industries, Industry Representative	Member
6	Prof. Mohammad. Zuhair, Vice, Principal & HOD, Civil Engg., Deptt.	Member
7	Dr. Sandeep. G. Fale, HOD, Mechanical Engg., Deptt.	Member
8	Prof. Vijay B. Gadicha, HOD, Computer Science Engg., Deptt.	Member
9	Prof. Rahul D. Ghongade, HOD, Electronics & Telecom. Engg., Deptt.	Member
10	Prof. Prashant Thombare, Training & Placement Officer	Member
11	Dr. A. D. Bhojar, Coordinator, First Year	Member
12	Prof. S. R. Shah, HOD, MBA Deptt.	Member
13	Dr. Chitra. A. Dhawale, HOD, MCA Deptt.	Member
14	Mr. Rajiv Rajas, P.A to the Principal	Member
15	Mr. Kishore Deshmukh, Administrative officer	Member
16	Mr. Niraj P. Bherde, Accountant	Member

Respected Sir/Madam,

It is my pleasure to inform you that the **Second Meeting** of the Internal Quality Assurance Cell of *P. R. Pote (Patil) College of Engineering & Management, Amravati* is scheduled to be held on 07/12/2015 at 12.00 noon in the Conference Room of the Institute. The brief-agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting. The detail agenda is as follows-

The Agenda of Meeting of IQAC-02	
The following agenda-items shall be discussed in the Second Meeting of IQAC that has been scheduled to be held of 07/12/2015 at 12.00 noon in the Conference Room of the Institute.	
<i>Agenda Item-01</i>	To confirm the minutes of last meeting
<i>Agenda Item-02</i>	Reconstitution and welcome of newly admitted IQAC committee
<i>Agenda Item-03</i>	Review of NAAC requirements and Documentation
<i>Agenda Item-04</i>	Review of University Results
<i>Agenda Item-05</i>	Review of Student Feedback and Action plan
<i>Agenda Item-06</i>	Monitoring and review of Teaching Learning Process
<i>Agenda Item-07</i>	Review of Techelons-2016
<i>Agenda Item-08</i>	Any other item with the permission of Chair.

Dated: 01-12-2015

S B W
(Dr. S. B. Warkad)
Coordinator, IQAC

Copy to:

- All Members (External & Internal) for information and necessary action please.

**Chairman, IQAC
P.R. Pote (Patil) C.O.E & M
Amravati**