



"Shri Gajanan Maharaj Prasanna"
**P. R. Pote Patil Edu. & Welf. Trust's, Group of Institutions,
College of Engineering & Management, Amravati**

Pote Estate, Pote Patil Road, Kathora, Amravati. (Maharashtra)

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(Recognized by AICTE, New Delhi & Affiliated to SGBAU, Amravati)

Ref.: PRPCOEM/ J

Date:

Meeting Notice (No.03)

To,

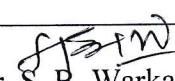
SN	Name	Designation
1	Dr. Mrs. Sadhana D. Wakde, Principal	Chairperson
2	Dr. Mahendra Dhore, Management Representative	Member
3	Dr. D. G. Wakde, Director	Member
4	Shri Shrikant Borole, Alumni Representative	Member
5	Shri Sanjay Jadhao, Jadhao Group of Industries, Industry Representative	Member
6	Prof. Mohammad. Zuhair, Vice, Principal & HOD, Civil Engg., Deptt.	Member
7	Dr. Sandeep. G. Fale, HOD, Mechanical Engg., Deptt.	Member
8	Prof. Vijay B. Gadicha, HOD, Computer Science Engg., Deptt.	Member
9	Prof. Rahul D. Ghongade, HOD, Electronics & Telecom. Engg., Deptt.	Member
10	Prof. Prashant Thombare, Training & Placement Officer	Member
11	Prof. P. R. Wadnerkar, Coordinator, First Year	Member
12	Prof. S. R. Shah, HOD, MBA Deptt.	Member
13	Dr. Chitra. A. Dhawale, HOD, MCA Deptt.	Member
14	Mr. Rajiv Rajas, P.A to the Principal	Member
15	Mr. Kishore Deshmukh, Administrative officer	Member
16	Mr. Niraj P. Bherde, Accountant	Member

Respected Sir/Madam,

It is my pleasure to inform you that the **Third Meeting** of the Internal Quality Assurance Cell of *P. R. Pote (Patil) College of Engineering & Management, Amravati* is scheduled to be held on 04/07/2016 at 12.00 noon in the Conference Room of the Institute. The brief-agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting. The detail agenda is as follows-

The Agenda of Meeting of IQAC-03	
The following agenda-items shall be discussed in the Third Meeting of IQAC that has been scheduled to be held of 04/07/2016 at 12.00 noon in the Committee Room of the Institute.	
<i>Agenda Item-01</i>	To confirm the minutes of last meeting.
<i>Agenda Item-02</i>	Preparation of Academic Calendar
<i>Agenda Item-03</i>	First year Induction/Orientation program
<i>Agenda Item-04</i>	Preparation of LEC visit to College Campus
<i>Agenda Item-05</i>	IEDC projects allocation and review
<i>Agenda Item-06</i>	Review of student training and placement strategy
<i>Agenda Item-07</i>	Review of NAAC documentation
<i>Agenda Item-08</i>	Planning of FDP based on NAAC/NBA/ Quality of Teaching
<i>Agenda Item-09</i>	Any other item with the permission of Chair.

Dated: 30/06/2016


(Dr. S. B. Warkad)
Coordinator, IQAC

Copy to:

All Members (External & Internal) for information and necessary action please.


Chairman, IQAC
P.R. Pote (Patil) C.O.E & M
Amravati