



"Shri Gajanan Maharaj Prasanna"

## P. R. Pote Patil Edu. & Welf. Trust's, Group of Institutions, College of Engineering & Management, Amravati

Pote Estate, Pote Patil Road, Kathora, Amravati. (Maharashtra)

0721-2530342, 44, 2530089 Fax No.: 0721- 2530341 Email: prpotepatilcollege@gmail.com, website: www.prpatilcollege.org

(Recognized by AICTE, New Delhi & Affiliated to SGBAU, Amravati)

Ref.: PRPCOEM/

Date:

### Meeting Notice (No.05)

To,

SN	Name	Designation
1	Dr. Mrs. Sadhana D. Wakde, Principal	Chairperson
2	Dr. Mahendra Dhore, Management Representative	Member
3	Dr. D. G. Wakde, Director	Member
4	Shri Shrikant Borole, Alumni Representative	Member
5	Shri Sanjay Jadhao, Jadhao Group of Industries, Industry Representative	Member
6	Prof. Mohammad. Zuhair, Vice, Principal & HOD, Civil Engg., Deptt.	Member
7	Dr. Sandeep. G. Fale, HOD, Mechanical Engg., Deptt.	Member
8	Prof. Vijay B. Gadicha, HOD, Computer Science Engg., Deptt.	Member
9	Prof. Rahul D. Ghongade, HOD, Electronics & Telecom. Engg., Deptt.	Member
10	Prof. Prashant Thombare, Training & Placement Officer	Member
11	Prof. P. R. Wadnerkar, Coordinator, First Year	Member
12	Prof. S. R. Shah, HOD, MBA Deptt.	Member
13	Dr. Chitra. A. Dhawale, HOD, MCA Deptt.	Member
14	Mr. Rajiv Rajas, P.A to the Principal	Member
15	Mr. Kishore Deshmukh, Administrative officer	Member
16	Mr. Niraj P. Bherde, Accountant	Member
17	Dr. Nitesh Chore, Librarian	Member

Respected Sir/Madam,

It is my pleasure to inform you that the **Fifth Meeting** of the Internal Quality Assurance Cell of *P. R. Pote (Patil) College of Engineering & Management, Amravati* is scheduled to be held on 12/01/2017 at 12.00 noon in the Conference Room of the Institute. The brief-agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting. The detail agenda is as follows-

The Agenda of Meeting of IQAC-05	
The following agenda-items shall be discussed in the Fifth Meeting of IQAC that has been scheduled to be held of 12/01/2017 at 12.00 noon in the Committee Room of the Institute.	
<i>Agenda Item-01</i>	To confirm the minutes of last meeting
<i>Agenda Item-02</i>	Review of Department Action plan
<i>Agenda Item-03</i>	Review of Faculty research activities
<i>Agenda Item-04</i>	Planning of Student's technical events
<i>Agenda Item-05</i>	Review of teaching –learning process
<i>Agenda Item-06</i>	Finalization of NAAC-SSR documentation
<i>Agenda Item-07</i>	Review of academic monitoring of department related to NAAC
<i>Agenda Item-08</i>	Review of student feedback analysis
<i>Agenda Item-09</i>	Review of Virtual Lab usage status
<i>Agenda Item-10</i>	Planning of Induction program to student about NAAC visit
<i>Agenda Item-11</i>	Any other item with the permission of Chair.

Dated: 09-01-2017

(Dr. S. B. Warkad)  
Coordinator, IQAC

Copy to:

All Members (External & Internal) for information and necessary action please.

Chairman, IQAC  
P.R. Pote (Patil) C.O.E & M  
Amravati