



"Shri Gajanan Maharaj Prasanna"

## P. R. Pote Patil Edu. & Welf. Trust's, Group of Institutions, College of Engineering & Management, Amravati

Pote Estate, Pote Patil Road, Kathora, Amravati. (Maharashtra)

0721-2530342, 44, 2530089 Fax No.: 0721- 2530341 Email: prpotepatilcollege@gmail.com, website: www.prpatilcollege.org

(Recognized by AICTE, New Delhi & Affiliated to SGBAU, Amravati)

Ref.: PRPCOEM/

Date:

### Meeting Notice (No.07)

To,

SN	Name	Designation
1	Dr. Mrs. Sadhana D. Wakde, Principal	Chairperson
2	Dr. Mahendra Dhore, Management Representative	Member
3	Dr. D. G. Wakde, Director	Member
4	Shri Shrikant Borole, Alumni Representative	Member
5	Shri Sanjay Jadhao, Jadhao Group of Industries, Industry Representative	Member
6	Prof. Mohammad. Zuhair, Vice, Principal & HOD, Civil Engg., Deptt.	Member
7	Dr. Sandeep. G. Fale, HOD, Mechanical Engg., Deptt.	Member
8	Prof. Vijay B. Gadicha, HOD, Computer Science Engg., Deptt.	Member
9	Prof. Rahul D. Ghongade, HOD, Electronics & Telecom. Engg., Deptt.	Member
10	Prof. D. A. Shahakar, HOD, Electrical Engg., Deptt.	Member
11	Prof. Prashant Thombare, Training & Placement Officer	Member
12	Prof. P. R. Wadnerkar, Coordinator, First Year	Member
13	Prof. S. R. Shah, HOD, MBA Deptt.	Member
14	Dr. Chitra. A. Dhawale, HOD, MCA Deptt.	Member
15	Mr. Rajiv Rajas, P.A to the Principal	Member
16	Mr. Kishore Deshmukh, Administrative officer	Member
17	Mr. Niraj P. Bherde, Accountant	Member
18	Dr. Nitesh Chore, Librarian	Member

Respected Sir/Madam,

It is my pleasure to inform you that the **Seventh Meeting** of the Internal Quality Assurance Cell of *P. R. Pote (Patil) College of Engineering & Management, Amravati* is scheduled to be held on 20/07/2017 at 12.00 noon in the Conference Room of the Institute. The brief-agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting. The detail agenda is as follows

<b>The Agenda of Meeting of IQAC-07</b>	
The following agenda-items shall be discussed in the Seventh Meeting of IQAC that has been scheduled to be held of 20/07/2017 at 12.00 noon in the Committee Room of the Institute.	
<b>Agenda Item-01</b>	To confirm the minutes of last meeting
<b>Agenda Item-02</b>	Academic monitoring of the Department
<b>Agenda Item-03</b>	Establishment of benchmark/best practices in the Institute
<b>Agenda Item-04</b>	Review of Summer school/FDP/STTP attended by faculty
<b>Agenda Item-05</b>	Review of LMC's minutes of meeting
<b>Agenda Item-06</b>	Any other item with the permission of Chair.

Dated: 15 -07-2017

(Dr. S. B. Warkad)  
Coordinator, IQAC

Copy to:

- All Members (External & Internal) for information and necessary action please.

Chairman, IQAC  
P.R. Pote (Patil) C.O.E & M  
Amravati