



Ref.: PRPCOEM/

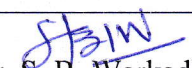
Date:

### IQAC Cell

### Minutes of Meeting Summary (MoM No 11)

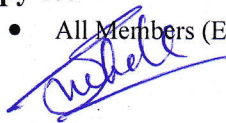
<b>Meeting attended by:</b>	Dr. D. G. Wakde, Director, Dr. Mrs. S. D. Wakde, Principal, Dr. Mahendra Dhore, Management Representative, Shri Shrikant Borole, Alumni Representative, Shri Sanjay Jadhao, Jadhao Group of Industries, Prof. Mohammad. Zuhair, Vice, Principal & HOD, CE, Deptt., Dr. Sandeep. G. Fale, HOD, ME Deptt., Prof. Vijay Gadicha, HOD, CSE, Deptt., Prof. D. A. Shahakar, Electrical Engg Deptt., Prof. Rahul D. Ghongade, HOD, EXTC, Deptt. Prof. Prashant Thombare, T & P Officer, Prof. P. R. Wadnerkar, Coordinator, First Year, Prof. S. R. Shah, HOD, MBA Deptt., Dr. Chitra. A. Dhawale, HOD, MCA Deptt., Mr. Rajiv Rajas, P.A to the Principal, Mr. Kishore Deshmukh, Administrative officer, Mr. Niraj P. Bherde, Accountant, Dr. Nitesh Chore, Librarian
<b>Date:</b>	07/05/2018
<b>Time:</b>	12.00 Noon
<b>Agenda Topic #1:</b> To confirm the minutes of last meeting	
<b>Notes &amp; Action Items:</b> <ul style="list-style-type: none"><li>The minutes of last meeting held on dated 13/11/2017 were confirmed in this meeting.</li></ul>	
<b>Agenda Topic #2:</b> Review of Academic monitoring Reports of various departments	
<b>Notes &amp; Action Items:</b> <ul style="list-style-type: none"><li>Dr. S. B. Warkad, Coordinator, IQAC presented Academic monitoring report conducted in all departments. The Academic monitoring report is based on NAAC Peer Team suggestions and NBA documentations. H'ble Principal suggested to all HODs to comply shortcomings in the department by submitting Action plan and requirements. It has been decided to organized orientation workshop on NBA documentation.</li></ul>	
<b>Agenda Topic #3:</b> Review of Stock verification Reports of Labs & Facilities	
<b>Notes &amp; Action Items:</b> <ul style="list-style-type: none"><li>Dr. S. B. Warkad, Coordinator, IQAC also presented Stock verification report of Departmental Laboratories of all department, central facilities etc. All shortfalls, repair and maintenance are reported to respective HODs and facility Incharges. H'ble Principal has asked to take necessary actions on equipment shortfalls, preventive maintenance of lab equipments and machineries.</li></ul>	
<b>Agenda Topic #4:</b> Review of Preparation of STTPs at various department	
<b>Notes &amp; Action Items:</b> <ul style="list-style-type: none"><li>H'ble Principal informed about one of the STTP proposal of Mechanical Engineering Department has been selected by ISTE to finance fully. Other departmental STTP proposals to be conducted on self finance basis. H'ble Principal directed all coordinators to prepare proposal and budget and also to apply for sanction from ISTE, New Delhi.</li></ul>	
<b>Agenda Topic #5:</b> Any other item with the permission of Chair	
<b>Notes &amp; Action Items:</b> <ul style="list-style-type: none"><li>Faculty self appraisal formats are distributed to all HODs for circulation amongst faculty members.</li><li>The meeting was ended with the reconfirmation of all above notes &amp; Action items. At the end Coordinator, IQAC proposed a vote of thanks to the chair and the participants.</li></ul>	

Dated: 07-05-2018

  
(Dr. S. B. Warkad)  
Coordinator, IQAC

Copy to:

- All Members (External & Internal) of IQAC PRPCOEM for information and necessary action please.




Departments of the Institution. Necessary requirements are discussed in order to qualify for the same. NBA Coordinator has also presented the SAR content before the members.

**Agenda Topic #7:** Any other item with the permission of Chair

**Notes & Action Items:**

- The meeting was ended with the reconfirmation of all above notes & Action items. At the end Coordinator, IQAC proposed a vote of thanks to the chair and the participants.

Dated: 30-06-2018

  
(Dr. S. B. Warkad)  
Coordinator, IQAC

**Copy to:**

- All Members (External & Internal) of IQAC PRPCOEM for information and necessary action please.

