



"Shri Gajanan Maharaj Prasanna"

**P. R. Pote Patil Edu. & Welf. Trust's, Group of Institutions,
College of Engineering & Management, Amravati**

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(Recognized by AICTE, New Delhi & Affiliated to SGBAU, Amravati)

Ref.: PRPCOEM/

Date:

IQAC Cell

Minutes of Meeting Summary (MoM No 12)

Meeting attended by:	Dr. D. G. Wakde, Director, Dr. Mrs. S. D. Wakde, Principal, Dr. Mahendra Dhore, Management Representative, Shri Shrikant Borole, Alumni Representative, Shri Sanjay Jadhao, Jadhao Group of Industries, Prof. Mohammad. Zuhair, Vice, Principal & HOD, CE, Deptt., Dr. Pankaj Ardak, HOD, ME Deptt., Prof. Sunpreet kaur Nanda, HOD, CSE, Deptt., Prof. D. A. Shahakar, Electrical Engg Deptt., Prof. Rahul D. Ghongade, HOD, EXTC, Deptt. Prof. Prashant Thombare, T & P Officer, Prof. P. R. Wadnerkar, Coordinator, First Year, Prof. S. R. Shah, HOD, MBA Deptt., Dr. Chitra. A. Dhawale, HOD, MCA Deptt., Mr. Rajiv Rajas, P.A to the Principal, Mr. Kishore Deshmukh, Administrative officer, Mr. Niraj P. Bherde, Accountant, Dr. Nitesh Chore, Librarian, Mr. Ajay Samdekar, Lasting Smile Foundations, Amravati (Local society), Mr. Abhijit D. Bhange, Student, EE Deptt
Date:	30/06/2018
Time:	12.00 Noon
Agenda Topic #1: To confirm the minutes of last meeting	
Notes & Action Items: <ul style="list-style-type: none">The minutes of last meeting held on dated 07/05/2018 were confirmed in this meeting.	
Agenda Topic #2: Welcome to revised IQAC committee members	
Notes & Action Items: <ul style="list-style-type: none">As per the new guidelines from NAAC, Bangalore, the existing IQAC Cell is revised. H'ble Principal and Chairman, IQAC Cell welcomed all newly inducted members of IQAC Cell. Dr. S. B. Warkad, Coordinator, IQAC Cell, presented the new IQAC & AQAR guidelines for University affiliated colleges. H'ble Chairman asked to go through these documents and prepare AQAR as per formats.	
Agenda Topic #3: Review of ISTE sponsored STTPs conducted in the departments	
Notes & Action Items: <ul style="list-style-type: none">All Engineering Departments successfully conducted STTPs sponsored by ISTE, New Delhi w.e.f. 18/06/2018 to 23/06/2018. All eminent speakers from VNIT, Government organizations and renowned private institutions were invited as resource persons. H'ble Vice-Chancellor of S.G.B. Amravati University inaugurated the program.	
Agenda Topic #4: Review of Academic planning of current session	
Notes & Action Items: <ul style="list-style-type: none">H'ble Principal discussed Academic planning for the current session. NBA oriented documentation and practices are to be implemented in all department. Academic Calendar, Time Table of the departments are also discussed in the meeting.	
Agenda Topic #5: Management Proposal- conduction of External Academic Audit in Engg Deptts	
Notes & Action Items: <ul style="list-style-type: none">H'ble Director and Principal have put management proposal conduct External Audit of all the departments in order to assess present status for NBA preparation. Dr. S. B. Warkad, IQAC Coordinator has directed to initiate the process. The proposed dates for Academic Audit are from 10/06/2018 to 24/06/2018. All Heads of Department are asked to prepare necessary documentation as per the guidelines given by IQAC Cell.	
Agenda Topic #6: Review of NBA Pre-Qualifier of Engg Departments	
Notes & Action Items: <ul style="list-style-type: none">Dr. S. B. Warkad, NBA Coordinator presented NBA pre-Qualifier status of all the Engineering	