



"Shri Gajanan Maharaj Prasanna"

P. R. Pote Patil Edu. & Welf. Trust's, Group of Institutions, College of Engineering & Management, Amravati

Pote Estate, Pote Patil Road, Kathora, Amravati. (Maharashtra)

0721-2530342, 44, 2530089 Fax No.: 0721- 2530341 Email: prpotepatilcollege@gmail.com, website: www.prpatilcollege.org

(Recognized by AICTE, New Delhi & Affiliated to SGBAU, Amravati)

Ref.: PRPCOEM/ FGAC/02

Date: _____

Meeting Notice (No.01)

To,

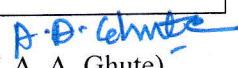
SN	Name	Designation
1	Dr. Mrs. Sadhana D. Wakde, Principal	Chairperson
2	Dr. Mahendra Dhore, Management Representative	Member
3	Dr. D. G. Wakde, Director	Member
4	Shri Shrikant Borole, Alumni Representative	Member
5	Shri Sanjay Jadhao, Jadhao Group of Industries, Industry Representative	Member
6	Prof. Mohammad. Zuhair, Vice, Principal & HOD, Civil Engg., Deptt.	Member
7	Dr. Sandeep. G. Fale, HOD, Mechanical Engg., Deptt.	Member
8	Prof. A. A. Ghute, Deptt. of Electrical Engg., Deptt.	Coordinator
9	Prof. Mayur Burange, Incharge HOD, Computer Science Engg., Deptt.	Member
10	Prof. Rahul D. Ghongade, HOD, Electronics & Telecom. Engg., Deptt.	Member
11	Prof. Prashant Thombare, Training & Placement Officer	Member
12	Dr. A. D. Bhojar, Coordinator, First Year	Member
13	Prof. S. R. Shah, HOD, MBA Deptt.	Member
14	Dr. Chitra. A. Dhawale, HOD, MCA Deptt.	Member
15	Mr. Rajiv Rajas, P.A to the Principal	Member
16	Mr. Kishore Deshmukh, Administrative officer	Member
17	Mr. Niraj P. Bherde, Accountant	Member

Respected Sir/Madam,

It is my pleasure to inform you that the **First Meeting** of the Internal Quality Assurance Cell of *P. R. Pote (Patil) College of Engineering & Management, Amravati* is scheduled to be held on 09/07/2015 at 12.00 noon in the Conference Room of the Institute. The brief-agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting. The detail agenda is as follows-

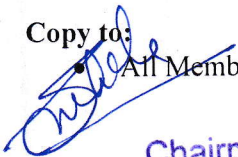
The Agenda of Meeting of IQAC-01	
The following agenda-items shall be discussed in the First Meeting of IQAC that has been scheduled to be held of 09/07/2015 at 12.00 noon in the Committee Room of the Institute.	
<i>Agenda Item-01</i>	Introduction and welcome of Members of IQAC
<i>Agenda Item-02</i>	The Role of IQAC & NAAC
<i>Agenda Item-03</i>	Conduction of the IQAC meeting twice in an academic year
<i>Agenda Item-04</i>	Formation of NAAC Steering Committee
<i>Agenda Item-05</i>	Preparation Of NAAC SSR and related Documents
<i>Agenda Item-06</i>	Review of ISO implementation at Institute
<i>Agenda Item-07</i>	Promotion of Faculty for Research work
<i>Agenda Item-08</i>	Any other item with the permission of Chair

Dated: 06-07-2015


(Prof. A. A. Ghute)
Coordinator, IQAC

Copy to:

All Members (External & Internal) for information and necessary action please.


Chairman, IQAC
P.R. Pote (Patil) C.O.E & M
Amravati