



"Shri Gajanan Maharaj Prasanna"

P. R. Pote Patil Edu. & Welf. Trust's, Group of Institutions, College of Engineering & Management, Amravati

Pote Estate, Pote Patil Road, Kathora, Amravati. (Maharashtra)

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(Recognized by AICTE, New Delhi & Affiliated to SGBAU, Amravati)

Ref.: PRPCOEM/

Date:

Meeting Notice (No.11)

To,

SN	Name	Designation
1	Dr. Mrs. Sadhana D. Wakde, Principal	Chairperson
2	Dr. Mahendra Dhore, Management Representative	Member
3	Dr. D. G. Wakde, Director	Member
4	Shri Shrikant Borole, Alumni Representative	Member
5	Shri Sanjay Jadhao, Jadhao Group of Industries, Industry Representative	Member
6	Prof. Mohammad. Zuhair, Vice, Principal & HOD, Civil Engg., Deptt.	Member
7	Dr. Sandeep. G. Fale, HOD, Mechanical Engg., Deptt.	Member
8	Prof. Vijay B. Gadicha, HOD, Computer Science Engg., Deptt.	Member
9	Prof. Rahul D. Ghongade, HOD, Electronics & Telecom. Engg., Deptt.	Member
10	Prof. D. A. Shahakar, HOD, Electrical Engg., Deptt.	Member
11	Prof. Prashant Thombare, Training & Placement Officer	Member
12	Prof. P. R. Wadnerkar, Coordinator, First Year	Member
13	Prof. S. R. Shah, HOD, MBA Deptt.	Member
14	Dr. Chitra. A. Dhawale, HOD, MCA Deptt.	Member
15	Mr. Rajiv Rajas, P.A to the Principal	Member
16	Mr. Kishore Deshmukh, Administrative officer	Member
17	Mr. Niraj P. Bherde, Accountant	Member
18	Dr. Nitesh Chore, Librarian	Member

Respected Sir/Madam,

It is my pleasure to inform you that the **Eleventh Meeting** of the Internal Quality Assurance Cell of *P. R. Pote (Patil) College of Engineering & Management, Amravati* is scheduled to be held on 07/05/2018 at 12.00 noon in the Conference Room of the Institute. The brief-agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting. The detail agenda is as follows

The Agenda of Meeting of IQAC-10	
The following agenda-items shall be discussed in the Eighth Meeting of IQAC that has been scheduled to be held of 07/05/2018 at 12.00 noon in the Committee Room of the Institute.	
Agenda Item-01	To confirm the minutes of last meeting
Agenda Item-02	Review of Academic monitoring Reports of various departments
Agenda Item-03	Review of Stock verification Reports of Labs & Facilities
Agenda Item-04	Review of Preparation of STTPs at various department
Agenda Item-05	Any other item with the permission of Chair

Dated: 02 – 05 - 2018

(Dr. S. B. Warkad)
Coordinator, IQAC

Copy to:

- All Members (External & Internal) for information and necessary action please.

(Handwritten signature)