



"Shri Gajanan Maharaj Prasanna"

P. R. Pote Patil Edu. & Welf. Trust's, Group of Institutions, College of Engineering & Management, Amravati

Pote Estate, Pote Patil Road, Kathora, Amravati. (Maharashtra)

0721-2530342, 44, 2530089 Fax No.: 0721- 2530341 Email: prpotepatilcollege@gmail.com, website: www.prpatilcollege.org

(Recognized by AICTE, New Delhi & Affiliated to SGBAU, Amravati)

Ref.: PRPCOEM/

Date:

Meeting Notice (No.04)

To,


SN	Name	Designation
1	Dr. Mrs. Sadhana D. Wakde, Principal	Chairperson
2	Dr. Mahendra Dhore, Management Representative	Member
3	Dr. D. G. Wakde, Director	Member
4	Shri Shrikant Borole, Alumni Representative	Member
5	Shri Sanjay Jadhao, Jadhao Group of Industries, Industry Representative	Member
6	Prof. Mohammad. Zuhair, Vice, Principal & HOD, Civil Engg., Deptt.	Member
7	Dr. Sandeep. G. Fale, HOD, Mechanical Engg., Deptt.	Member
8	Prof. Vijay B. Gadicha, HOD, Computer Science Engg., Deptt.	Member
9	Prof. Rahul D. Ghongade, HOD, Electronics & Telecom. Engg., Deptt.	Member
10	Prof. Prashant Thombare, Training & Placement Officer	Member
11	Prof. P. R. Wadnerkar, Coordinator, First Year	Member
12	Prof. S. R. Shah, HOD, MBA Deptt.	Member
13	Dr. Chitra. A. Dhawale, HOD, MCA Deptt.	Member
14	Mr. Rajiv Rajas, P.A to the Principal	Member
15	Mr. Kishore Deshmukh, Administrative officer	Member
16	Mr. Niraj P. Bherde, Accountant	Member

Respected Sir/Madam,

It is my pleasure to inform you that the **Fourth Meeting** of the Internal Quality Assurance Cell of *P. R. Pote (Patil) College of Engineering & Management, Amravati* is scheduled to be held on 11/12/2016 at 12.00 noon in the Conference Room of the Institute. The brief-agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting. The detail agenda is as follows-


The Agenda of Meeting of IQAC-04	
The following agenda-items shall be discussed in the Fourth Meeting of IQAC that has been scheduled to be held of 11/12/2016 at 12.00 noon in the Committee Room of the Institute.	
Agenda Item-01	To confirm the minutes of last meeting
Agenda Item-02	Review of LEC visit and compliance
Agenda Item-03	Planning of Internal Inspection/Audit
Agenda Item-04	Review of enhancement of infrastructure and development of learning resources
Agenda Item-05	Review of NAAC-SSR documentation
Agenda Item-06	Academic monitoring of the department
Agenda Item-07	Any other item with the permission of Chair.

Dated: 07-12-2016


(Dr. S. B. Warkad)
Coordinator, IQAC

Copy to:

All Members (External & Internal) for information and necessary action please.


Chairman, IQAC
P.R. Pote (Patil) C.O.E & M
Amravati