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## **7.2 Best Practices:**

### **Practice I:**

**Title of Practice: Offer Letter Distribution.**

#### **Objectives of the Practice**

- To create a common platform, where placed students and current students come together to highlight their experiences and to discuss possible opportunities, and to update oneself for all round development.
- To feel blessed about thyself about own strengths and weaknesses

#### **The Context:**

An offer letter represents the final gate in your recruiting process and is the legal document that defines the employment relationship between your company and the candidate. For those reasons, it's critical to get offer letters right.

#### **The Practice:**

There is always a choice you have to make in life in the right direction, be it personally or professionally. This unique practice of presenting offer letters to students who had to cross many hurdles to reach the point of getting selected was a great step on the part of the students and the faculty of T&P, PRPCEM and more so, the faculty of PRPCEM in helping emerging professionals understand the skills and behaviors required to succeed at the workplace

#### **Evidence of success**

Every year maximum number of students get placed and the percentage of placement is getting improved at large extent. This shows that the offer letter distribution ceremony motivates the junior students to upgrade and prepare themselves for upcoming campus drives.

#### **Problems encountered & Resources required**

Of course, lots of pain is been taken by the Dean, TnP to call the companies and the TnP officers to attend the HRs and the officers of the companies on their visit to institutes and the Departmental TnP Coordinators to manage the students during the campus. Finding the resources as per the requirement of the company is also the difficult task.

**GLIMPSES OF OFFER LETTER  
DISTRIBUTION CEREMONY**





**One of the Student being offered a Offer letter by Chairman, P R Pote Patil  
College of Engineering and Management, Amravati**



**Dignitaries on the dias for Offer Letter Distribution Ceremony**



Parents, Teachers, Stuednts in huge numbers present in the Auditorium of P R Pote Patil College of Engg and Management, Amravati, on the occasion of Offer Letter distribution ceremony.

## Sample Offer Letters



Capgemini Technology Services India Limited  
 (Formerly known as IGATE Global Solutions Limited)  
 IT, I.T.C. And MIDCO, Thane - Sakinaka Road,  
 Navi Mumbai - 400708, Maharashtra, India.  
 Tel: +91 22 7144 4283 | Fax: +91 22 7141 2121  
 www.capgemini.com/in-en

Superset ID: 223171

Letter of Intent ("LOI")

Dear Arpit Sontakke,

With reference to your interview conducted by us, we are pleased to inform that you have been shortlisted for the position of Analyst and A4 with Capgemini Technology Services India Limited., (hereinafter referred to as "Capgemini").

In this regard, we are proposing compensation package and benefits, the details of which are set forth in Annexure 1 to this letter.

The final Employment Offer Letter shall be subject to your successful completion of all curricular requirements as laid down by the University/ Institute for award of the degree/ diploma and the minimum passing percentage/ grade/ rank/ class as determined by Capgemini.

The location of your initial reporting and training and the date of your joining would be communicated to you in due course of time post successful completion of your pre-joining trainings and final semester degree/ diploma examination.

The date of joining and the location of posting will be purely based on business requirements of Capgemini. Capgemini solely reserves the right to make any changes to the date of joining and the location of posting during the course of your training and employment with Capgemini.

Upon accepting this LOI, you will be provided access to the ADAPT (Accelerated Digital Aid for Pre-onboarding Talent) eLearning platform which allows you to learn and master the concepts and skills required to be industry ready. The learning will be a self-paced journey inclusive of assignments, assessments and webinars as deemed appropriate by Capgemini and the successful completion of the same is a prerequisite for joining Capgemini.

It is very essential that you effectively leverage this platform to complete the courses and clear



To,

Name : Sanksha Ravindra Bhange

Re: Important information post your clearance of the interview process during the Campus Visit.

Dear Sanksha Ravindra Bhange,

This confirms you have cleared the initial interview process. Your journey for getting an Offer of Employment from Accenture has just begun. Please go through this communication to acquaint yourself of the various actions that your candidature will go through before a release of Offer of Employment by Accenture.

- Document verification and checks - Post accepting this Letter of Intent, you will have to submit certain prerequisites / documents. The offer release will be contingent upon successful verification of your documents that will be submitted by you. Once you receive the offer, we would like you to accept the offer within 7 Days from the day you receive the Offer Letter.

At all stages of the hiring process, you are expected to declare all facts honestly and act with utmost integrity while applying for any opportunity. In case of any misrepresentation of information/facts in your candidate registration process or at any stage of the hiring process, this Letter of Intent or any subsequent offer issued to you shall stand revoked.

- Information on Accenture's Pre-joiner-Learning Module - As part of providing our new joiners a unique learning experience, Accenture proposes a learning module - Technology Fundamentals Online Learning program (Hereinafter "program"). We would like to share the details of this program in advance for your ease of information and familiarity with its conditions.

- The training module of this program is typically made available to potential new joiners at least 45 days before onboarding to give them a reasonable time to learn at their pace and comfort. Details of which are as under:

- Under the program, the learning modules hosted on a technology platform will prepare the potential new joiner to be code ready.

- Post onboarding/joining Accenture, and after the induction the potential new joiner will need to go through the Technology fundamental assessment (based on the pre on-boarding online learning program).



**Offer: Computer Consultancy**  
**Ref: TCSL/DT20184532005/Pune**  
**Date: 13/09/2019**

Mr. Sanjay Shrichand Sodani  
A13Lulla Line,  
Near K.L. College,  
Amravati-444603,  
Maharashtra.  
Tel# -

Dear Sanjay Shrichand Sodani,

**Sub: Letter of Offer**

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee** in Grade Y. You will be a part of the application development and maintenance projects across any of the business units of TCSL.

Your gross salary including all benefits will be ₹3,36,875/- per annum, as per the terms and conditions set out herein. Over and above this, you will also be eligible for Learning Incentives (Readiness Incentive and/or Competency Incentive) basis your performance in TCS Xplore Program which gives you an additional earning potential of upto Rs.60,000 during the first year. Annexure-1 provides the break-up of the compensation package.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore (detailed under Terms &

**TCS Confidential**  
**TCSL/DT20184532005**

**TATA CONSULTANCY SERVICES**

Tata Consultancy Services Limited  
Niyed Tiera, Ground Floor, S.No. 103/A/1/ 29, CTS 1995, Nagar Road, Yerwade, Pune 411 006 India  
Tel: 91 20 6608 7777 Fax: 91 20 6608 7107 Website: www.tcs.com  
Registered Office: Nirmal Building, 9th Floor, Nariman Point, Mumbai 400 021  
TCS Careers Service Line: 1800 709 3111 Email: careers@tcs.com

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# पीआर पोटे पाटील अभि. कॉलेज में हुई पालक सभा

कंपनी में चयनीत विद्यार्थियों का पालकों सहित किया सत्कार



**प्रतिनिधि/वि. २८ अमरावती-** पी.आर. पोटे पाटील अभियांत्रिकी व व्यवस्थापन महाविद्यालय के स्वामी विक्रमचंद्र अडिटेरिअम में हाल ही में पालक सभा हुई. इस समय पी.आर. पोटे पाटील ग्रुप के अध्यक्ष विधायक प्रदीप पोटे पाटील, प्राचार्य डॉ. डी.टी. इंगोले, उपप्राचार्य डॉ. मोहम्मद इद्रीस, ट्रेनिंग एंड प्लेसमेंट कोऑर्डिनेटर प्रा. मोनिका जैन, सभी विभाग प्रमुख व अभियांत्रिकी, एमबीए, एमएससी के विद्यार्थी व पालक उपस्थित थे. विगत दो वर्षों से कोरोना के कारण ऑनलाइन पद्धति से पालक सभा आयोजित की गई थी.

टिकाये रखने का प्रश्न निर्माण हुआ था, उस समय महाविद्यालय के स्कूल व ट्रेनिंग व प्लेसमेंट विभाग मार्फत १२ से अधिक कंपनियों का कैंम्पस ड्राइव आयोजित कर विद्यार्थियों को अधिकाधिक मात्रा में रोजगार उपलब्ध कराया गया व वर्ष २०२०-२१ में ५२५ से अधिक विद्यार्थियों का महाविद्यालय से ही प्लेसमेंट हुआ.

फिरवहन शुरु २०२१-२२ के सत्र में अब तक ५१८ से अधिक विद्यार्थियों का नामांकित बहुराष्ट्रीय व राष्ट्रीय कंपनियों में चयन हुआ है. सभा में विद्यार्थियों सहित उनके पालकों का सत्कार व सर्टिफिकेट प्रदान किया गया. इस समय कोरोना

काल में चयनीत विद्यार्थियों ने अपने विचार व्यक्त किये.

महाविद्यालय अंतर्गत विद्यार्थियों के प्लेसमेंट के लिए प्रथम वर्ष से ही ट्रेनिंग व प्लेसमेंट विभाग मार्फत किये जाने वाले एंटीट्यूड, रिजनिंग, पर्सनैलिटी टेक्निकमेंट, टेक्निकल लेक्चर्स व आयोजित किये जाने वाले अलग-अलग उपक्रमों की जानकारी प्रा. मोनिका जैन ने विद्यार्थियों के साथ ही पालकों को दी.

विद्यार्थियों की प्रगति में शिक्षकों के साथ ही पालकों का भी योगदान महत्व का होता है विद्यार्थी- शिक्षक-पालक का एक साथ होना आवश्यक है.

इसी तरह विद्यार्थियों का कंपनी

में चयन होने के लिए उनकी क्षमता पहचानकर उन्हें उचित अवसर संस्था द्वारा बंधे पैमाने पर उपलब्ध कराया जाता है.

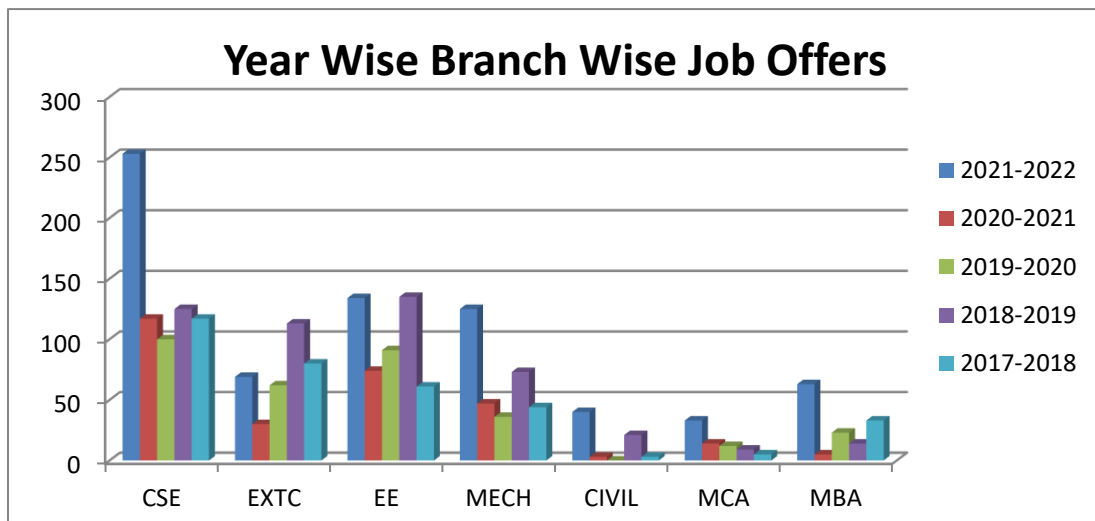
व उस प्रत्येक अवसर का उचित करना यह विद्यार्थियों को करना आवश्यक है, ऐसा प्रतिपादन इस समय पी.आर. पोटे पाटील ग्रुप के अध्यक्ष व विधायक प्रदीप पोटे ने किया. साथ ही प्राचार्य डॉ. डी.टी. इंगोले ने महाविद्यालय की वार्षिक रिपोर्ट पालकों के सामने प्रस्तुत की.

कार्यक्रम के प्रारंभिक में विधान प्रमुख प्रा. एच.एस. कुलट ने महाविद्यालय द्वारा उपलब्ध सभी सुविधाओं की जानकारी उपस्थित पालकों को दी.

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**P R Pote Patil College of Engg and Management, Amravati**  
**Offer Letter Distribution in Every Year for Students placed in companies**  
**Yearwise- Branchwise Offer Letters Distributed**

<b>Branch Wise Job Offers</b>								
<b>Year</b>	<b>Job Offers</b>	<b>CSE</b>	<b>EXTC</b>	<b>EE</b>	<b>MECH</b>	<b>CIVIL</b>	<b>MCA</b>	<b>MBA</b>
<b>2021-2022</b>	<b>717</b>	253	69	134	125	40	33	63
<b>2020-2021</b>	<b>290</b>	117	30	74	47	3	14	5
<b>2019-2020</b>	<b>324</b>	100	62	91	36	0	12	23
<b>2018-2019</b>	<b>490</b>	125	113	135	73	21	9	14
<b>2017-2018</b>	<b>343</b>	117	80	61	44	3	5	33





## **7.2 Best Practices:**

### **Practice II:**

**Title of Practice: Prayer- an earnest hope or wish.**

#### **1. Objectives of the Practice**

- To develop professionals with strong ethics and human values for the betterment of society which is one of the missions of institute.
- To realize that there is a new power which enables students to live victoriously and witness convincingly to the power of the good.
- To enable students to develop positive attitude and find proper direction in academics and social life.
- To help students in healing and imbibe courage or wisdom.

#### **The Context:**

In addition to that, morning prayers build meditative, reflective spirit, which further helps one to calm one's mind. This further improves one's concentration, which is extremely necessary for both teachers and students to get on with the day.

#### **The Practice:**

The day starts with the prayer written by "RastraSant Tukdoji Maharaj" is preyed by Students, Teachers and Staffs. The prayer is run on the speaker and each one from the institute stand up to attend the prayer outside their respective cabins and classes. Also, all the classes conduct the prayer in front of "Sant Gajanan Maharaj" the divine spirit and inspiration of the institute, on every Thursday in turn and perform the activity faithfully. The gist of prayer is "While explaining the concept of community prayer, Maharaj says, community prayer is a humanistic way for everyone to unite and present their ideals to the Almighty God. An excellent exercise to gain mental strength and peace! This is an exercise in hyper-vigilance more than the physical exercises accepted by ordinary physics. That physical exercise is only to be shown outwardly, but the exercise of community prayer is to be done keeping the inner and outer very clean and upright." After the prayer is over actual academic and administrative work starts. Along with the prayer every year institute celebrates Pragat Din and Rishi Panchami Celebration of "Shri Sant Gajanan Maharaj" in the campus since its inception. The celebration involves Stotra Pathan, Maha-arti followed by Maha-prasad in the college premises itself.

#### **Evidence of success**

The words of wisdom that is practices during the morning assembly promotes spiritual well being of each individual. One comes to terms with the fact that all religions teach the same thing and that no religion is greater than the other. Confessing to sin and asking for God's mercy and forgiveness and thanking for his blessings. Students and staff get highly motivated to work with positive energy, imbibe ethical practices and attend moral values in their day to day life. Placement companies expect the students to have technical knowledge along with such ethical

values and hence get highly influenced to recruit them. This activity promotes good human beings in society.

**Problems encountered & Resources required**

No problem arises as it gives a divine experience and the whole day is spiritually charged. It's not easy to handle the students of today's age and make them compulsory to attend the prayer and stand for those 5 mins but it was not the part of religious hence all the students of any caste, tribe, religion stands and prey their almighty together to earn mind goals. All Resources required to conduct this practice is well fulfilled by the institute.


## Photos

**॥ आरती ॥**

जय जय सत्चितस्वरूपा स्वामी गणराया ।  
अवतरलासी भूवर जड-मुढ ताराया ॥१॥  
निर्गुण ब्रह्म सनातन अव्यय अविनाशी ।  
स्थिरचर व्यापून उरले जे या जगतासी ।  
ते तू तत्व खरोखर निःसंशय अससी ॥  
लीलामात्रे धरिले मानव देहासी ॥२॥  
होऊ न देसी त्याची जाणीव तू कवणा  
करूनी गण गण गणांत बोते या भजना ।  
धाता हरिहर गुरूवर तूचि सुखसदना ।  
जिकडे पहावे तिकडे तू दिससी नयना ॥३॥  
लीला अनंत केल्या बंकट सदनास ।  
पेटविले त्वा अग्निवाचुनि चिलमेस ।  
क्षणात आणिले जीवन निर्जल वापीस ।  
केला ब्रह्मगिरिच्या गर्वाचा नाश ॥४॥  
व्याधी वारून केले कैका संपन्न ।  
करविले भक्तालागी विठ्ठल दर्शन ।  
भवसिंधु हा तरण्या नीका तव चरण ।  
स्वामी दासगणूचे मान्य करा कवन ॥५॥

अनंत कोटी ब्रम्हांड नायक  
महाराजाधिराज योगिराज परब्रह्म  
सच्चिदानंद समर्थ सदगुरू  
श्री गजानन महाराज की जय ॥

### PRAYER FOR GLOBAL HARMONY



**P.R.POTE (PATIL) GROUP OF INSTITUTIONS  
AMRAVATI**

**Multidiscipline Integrated Campus**

College of Engineering M.B.A., M.C.A.,  
Polytechnic, Architecture & B.F.A. (Animation)  
Pote Estate, Kathora Road, Amravati.  
0721-3292969, 3294384, 2530342, 2530344, 2530089  
Fax : 0721-2530341  
E-mail : director.prpce@gmail.com & prpotepatilcollege@gmail.com  
web-www.prpatilcollege.org

**श्री गुरुप्रार्थना**

गुरुब्रम्हा गुरुर्विष्णु गुरुर्वेवो महेश्वरः ।  
गुरुः साक्षात् परब्रह्म तस्मै श्री गुरवे नमः ।  
है प्रार्थना गुरुदेव से यह स्वर्गसम संसार हो,  
अति उच्चतम जीवन बने, परमार्थमय व्यवहार हो ।  
ना हम रहें अपने लिए, हमको सभी से गर्ज है,  
गुरुदेव यह आशीष दे, जो सोचने का फर्ज है ॥ १ ॥  
हम हो पुजारी तत्व के, गुरुदेव के आदेश के,  
सच प्रेम के नित नेम के, सध्दर्म के सत्कर्म के ।  
हो चीढ झूठी राह की, अन्याय की अभिमान की,  
सेवा करन को दास की, परवाह नही हो जान की ॥ २ ॥  
छोटे न हो हम बुद्धिसे, हो विश्वमय से ईशमय,  
हो राममय और कृष्णमय, जगदेवमय जगदीशमय ।  
हर इंद्रियों पर ताब कर, हम वीर हो अतिधीर हो,  
उज्वल रहे रह से सदा, निजधर्मरत खंबीर हो ॥ ३ ॥  
अतिशुद्ध हो आचार से, तन मन हमारा सर्वदा,  
अध्यात्म की शक्ति हमें पल भी नही कर दें जुदा ।

इस अमर आत्मा का हमें, हर श्वासभर में गम रहें,  
जीने की हर राह में, सुख-दुख हमसे सम रहे ॥ ४ ॥

हे गुरुदेव, हम सब को सदबुद्धि दें । सत्कर्तव्य  
करने की प्रवृत्ति दें । सच बोलने की अभ्यास दें,  
सत्स्वरूप का ज्ञान दें ॥

**शान्तिमन्त्रः**

ॐ सहनाववतु । सह नौ भुनक्तु । सह वीर्यं  
करवावहै । तेजस्विनावधीतमस्तु । मा विद्विषावहै ।

ॐ सर्वत्र सुखिनः सन्तु, सर्वे सन्तु निरामयाः सर्वे  
भद्राणि पश्यन्तु, मा कश्चिद्दुःखमाप्नुयात् ॥  
ॐ असतो मा सद्गमय । तमसो मा ज्योतिर्गमय ।  
मृत्योर्मा मृतं गमय ।

ॐ शान्तिः शान्तिः शान्तिः





REDMI NOTE 8  
AI QUAD CAMERA

**Glimpses of Maharaj Arti being conducted in the institute every thursday by students of various departments**





**Glimpses of stotra pathan of Sant Gajanan Maharaj every year on the Occasion of Rushi Panchami and Pragat Din**

**Celebrating the Dindi of Sant Gajanan Maharaj in the Cultural Event of  
the Institute every Year**



**Welcoming the Dindi by the Principal at the Main Door of the Main Building**





**Welcoming Dindi at the Main Door by the Ladies Faculties and doing Arti of Gajanan Maharaj**



**Students and Staff enjoying LEJIM “the traditional play of Maharashtra”**