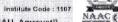


P. R. Pote Patil Edu. & Welf. Trust's, Group of Institutions, College of Engineering & Management, Amravati



(Recognized by AICTE, New Delhi, Approved by Govt. of Maharastra & Affiliated to SGEAU, Amravati)

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IQAC Cell

Minutes of Meeting

Date & Time of Meeting: 21/10/2021 at 11:00 AM.

Meeting Resolution:

Agenda Item	Resolution & Action Taken		
Agenda Item -00	Minutes of Last Meeting		
	IQAC Coordinator read minutes of last meeting held on dated 16/08/2021.		
Agenda Item -01	Review of faculty publications, research in the department		
, <u> </u>	IQAC has taken review of faculty publications in National		
8 7 6	/International Journals, conferences and other publications in IPR.		
* A	Dean (R&D) presented summarized departmental report about		
* 0	publications and research & development related activities of the		
	department. IQAC further proposed to enhance quality research		
	publications in the departments. It was also decided to promote		
	research by providing financial assistance to the faculty as per		
	policy.		
Agenda Item-02	Review of student Internships, projects, and online courses		
	IQAC reviewed status of student Internships in all the departments.		
	HODs and Dean (Academics) presented departmental status about		
	project work completed by the students and online classes		
	conducted by the department. IQAC has asked all concerned		
	HODs to prepare action plan to enhance student Internships and		
	effective implementation. Department should work in coordination with T&P Cell to get maximum Industry Internship. Also there is a		
	need to enhance quality of student projects by ensuring its market		
	applicability and its contribution in research publications.		
Agenda Item-03	Review of Student support services		
	IQAC reviewed student support services like library		
	infrastructures, books, journals requirements, availability of		
	adequate classrooms, ICT enabled resources, internet		
	connectivity etc. IQAC further suggested to enhance student		
	support facilities as per SOP and Policy laid down.		
Agenda Item-04	Progress of Strategic planning for quality improvement		
	IQAC reviewed Strategic planning -long term and short term plans		
	and progress made to achieve strategic planning. Dean		
	(Academics) and H'ble Principal presented status of		
	improvements with each of activities mentioned in the planning.		
	IQAC asked to conduct improvement activities in order to fulfill the		
	objectives of strategic planning.		

Agenda Item-05	Review of placement of students and Support in career services				
	IQAC has taken review of placement of students. T&P officer of the Institute presented department wise placement details in the				
	meeting. The progress of placement is excellent as highest				
	number of placements are achieved in the Vidarbha region by the				
	titute. IQAC recommend continuing such efforts to enhance				
	placement and career services activities.				
Agenda Item-06	Review of Internal Examination-Quality of Question paper				
	moderation IQAC has taken review of Internal examinations related activities to enhance quality of question papers and effective paper moderation to confirm standards of examinations. HODs of				
	departments submitted record of question paper settings as per				
	revised Bloom's Taxonomy and CO-PO attainments. Paper				
	Moderation reports are also discussed in the meeting. IQAC				
П	recommended to encourage faculty members to set standard				
	question papers. IQAC suggested that while setting question				
	papers, all the levels of Bloom's taxonomy should be distributed				
	proportionately.				
Agenda Item-07	Review of MoUs, Collaborations and funded projects				
	undertaken				
	IQAC has taken review about Departmental and Institutional MoUs,				
TP	and collaborations with Industry & Institutes. All Heads				
	epartments presented details about MoUs and Collaboration and				
	activities conducted under it. IQAC has also taken review of funded				
	projects undertaken by the departments. IQAC recommend that				
	department should enhance funded projects more aggressively.				
Agenda Item-08	Review of SWOC analysis of the Institution				
- X - 2	IQAC has taken review of Strength, Weaknesses, Opportunities				
- 1/2 x1	and Challenges (SWOC) of the Institution. H'ble Princi				
5 × × × ×	presented the Action Plan which would focus on the areas with				
	timelines, and outcomes on areas which needed improvement.				
Agenda Item-09	Any other points				
	No other point is discussed in the meeting. The meeting is ended				
	with vote of thanks.				

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(Dr. S. B. Warkad)
IQAC Coordinator
Dated: 22/10/2021

Co-ordinator, IQAC P.R. Pote (Patil) C O E & M Amravati



(Dr. A. V. Kale)
Principal
Chairman, IQAC
P.R. Pote (Patil) C.O.E & M
Amravati

Copy to:

SN	Name	Designation	Signature
1	Dr. Mahendra Dhore, (Management Representative)	Member	2
2	Dr. S. A. Ladake, Director	Member	
3	Shri Shrikant Borole, (Alumni Representative)	Member	
4	Shri Sanjay Jadhao, Jadhao Group of Industries, (Industry Representative)	Member	
5	Dr. Mohammad Zuhair, Vice-Principal	Member	The state of the s
6	Dr. P. R. Wadnerkar, HOD, Mechanical Engg., Deptt.	Member	SHO
7	Dr. Sachin Saraf, HOD, Civil Engf., Deptt.	Member	my
8	Dr. A. B. Gadicha, HOD, Computer Science Engg., Deptt.	Member	a
9	Dr. R. D. Ghongade, HOD, EXTC. Engg., Deptt.	Member	W.
10	Dr. G. D. Dalvi, Dean (Academics)	Opted Member	al:
11	Prof. D. A. Shahakar, HOD, Electrical Engineering Deptt.	Member	\$
12	Prof. Prashant Thombare, Training & Placement Officer	Member	Albert
13	Prof. H. S. Kulat, Coordinator, First Year	Member	18 Bull
14	Prof. S. R. Shah, HOD, MBA Deptt.	Member .	min
15	Prof. Aparna Bhande, HOD, MCA Deptt.	Member	Thate
16	Mr. Rajiv Rajas, P.A to the Principal	Member	and
17	Mr. Kishore Deshmukh, Administrative officer	Member (Palmet
18	Mr. Vishal Ingole, Finance Officer	Member	200
19	Mr. Rupesh Pollard, Librarian	Member (Rhoteaus
20	Mr. Ajay Samdekar, Lasting Smile Foundations, Amt. (Local society)	Member	
20	Mr. Sumit Taywade, (Student Representative-ME Deptt)	Member	Sumit