



**P. R. Pote Patil Edu. & Welf. Trust's, Group of Institutions,
College of Engineering & Management, Amravati**

Institute Code : 1107

(Recognized by AICTE, New Delhi, Approved by Govt. of Maharashtra & Affiliated to SGBAU, Amravati)



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IQAC Cell

Minutes of Meeting

Date & Time of Meeting: 29th January 2021 at 11:00 AM on Google Meet.

Meeting Resolution:


Agenda Item	Resolution/ATR
Agenda Item -00	Minutes of Last Meeting IQAC Coordinator read minutes of last meeting held on dated 19th November 2020
Agenda Item -01	Preparation of NAAC-AQAR-2020-21 Coordinator, IQAC reviewed the preparation of NAAC-AQAR-2020-21-Criteria report, Data Templates, and documentation. The Criteria-wise presentation is as follows: Part-A-IQAC Cell Part-B- Criteria-1: HOD, EXTC Department; Criteria-2: HOD, EE Department; Criteria-3: HOD, ME Department; Criteria-4: HOD Civil Department; Criteria-5: HOD, CSE Department; Criteria-6: HOD, First Year Department; Criteria-7: HOD, MBA and MCA Departments. IQAC suggested to all Criteria Owners and Incharges to refer NAAC SOP while preparing documentations. Few Criteria owners raised the concern about documentation availability due to covid pandemic lockdown situation. IQAC suggested to fulfill all such documentations in due course of time.
Agenda Item-02	Stakeholder survey & Student Satisfaction Survey IQAC reviewed Stakeholder survey & Student Satisfaction Survey conducted by the departments for all students. Action taken report submitted by the departments were discussed in the meeting. All suggestions, improvement areas are presented in the meeting. IQAC further
Agenda Item-03	Patents and IPR and NPTEL online Courses IQAC reviewed the status of patents and IPR activities in the department. Departments were asked to conduct awareness programs on Patents and IPR and motivate faculty and students to register their innovation and research. The status of registration for NPTEL online courses is also reviewed in the meeting.
Agenda Item-04	Institutional values and Social Responsibility IQAC reviewed measures initiated by the Institution for the promotion of gender equity, alternate sources of energy and energy conservation measures, management of the following types of degradable and non-degradable waste, Water

conservation facilities, Green campus initiatives, quality audits on environment and energy, policy related to disabled-friendly, barrier free environment, initiatives in providing an inclusive environment, Sensitization of students and employees of the Institution to the constitutional obligations, review of Institutional code of conducts, celebration of national and international commemorative days, events and festivals and Best practices etc. Due to lockdown situation few of the activities were not possible to conduct. Few activities are conducted online.

Agenda Item-05

Any other point

No other point is discussed in the meeting. The meeting is ended with vote of thanks.



(Dr. S. B. Warkad)

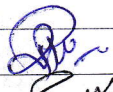
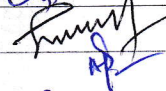

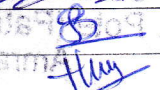
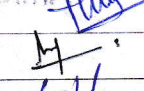
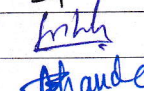
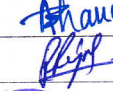
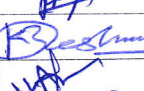
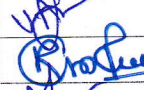

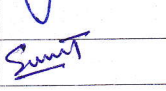
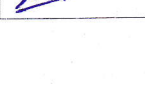


**Co-ordinator, IQAC
P.R. Pote (Patil) C O E & M
Amravati**



(Dr. Mohammad Zuhair)

**Chairman, IQAC
P.R. Pote (Patil) C.O.E & M
Amravati**

Copy to:

SN	Name	Designation	Signature
1	Dr. Mahendra Dhore, (Management Representative)	Member	
2	Dr. S. A. Ladake, Director	Member	
3	Shri Shrikant Borole, (Alumni Representative)	Member	
4	Shri Sanjay Jadhao, Jadhao Group of Industries, (Industry Representative)	Member	
5	Dr. P. R. Wadnerkar, HOD, Mechanical Engg., Deptt.	Member	
6	Dr. Sachin Saraf, HOD, Civil Engf., Deptt.	Member	
7	Dr. A. B. Gadicha, HOD, Computer Science Engg., Deptt.	Member	
8	Dr. R. D. Ghongade, HOD, EXTC. Engg., Deptt.	Member	
9	Prof. D. A. Shahakar, HOD, Electrical Engineering Deptt.	Member	
10	Prof. Prashant Thombare, Training & Placement Officer	Member	
11	Dr. N. R. Thakre, Coordinator, First Year	Member	
12	Prof. S. R. Shah, HOD, MBA Deptt.	Member	
13	Prof. Aparna Bhande, HOD, MCA Deptt.	Member	
14	Mr. Rajiv Rajas, P.A to the Principal	Member	
15	Mr. Kishore Deshmukh, Administrative officer	Member	
16	Mr. Vishal Ingole, Finance Officer	Member	
17	Mr. Rupesh Pollard, Librarian	Member	
18	Mr. Ajay Samdekar, Lasting Smile Foundations, Amt. (Local society)	Member	
19	Mr. Sunny Tawar, (Student Representative)	Member	