



"Shri Gajanan Maharaj Prasanna"  
**P. R. Pote Patil Edu. & Welf. Trust's, Group of Institutions,  
College of Engineering & Management, Amravati**

Pote Estate, Pote Patil Road, Kathora, Amravati. (Maharashtra)

0721-2530342, 44, 2530089 Fax No.: 0721- 2530341 Email: prpotepatilcollege@gmail.com, website: www.prpatilcollege.org

(Recognized by AICTE, New Delhi & Affiliated to SGBAU, Amravati)

Ref.: PRPCOEM/

Date:

### Meeting Notice (No.01)

To,

SN	Name	Designation
1	Dr. Mrs. Sadhana D. Wakde, Principal	Chairperson
2	Dr. Mahendra Dhole, Management Representative	Member
3	Dr. D. G. Wakde, Director	Member
4	Shri Shrikant Borole, Alumni Representative	Member
5	Shri Sanjay Jadhao, Jadhao Group of Industries, Industry Representative	Member
6	Prof. Mohammad. Zuhair, Vice, Principal & HOD, Civil Engg., Deptt.	Member
7	Dr. Sandeep. G. Fale, HOD, Mechanical Engg., Deptt.	Member
8	Prof. A. A. Ghute, Deptt. of Electrical Engg., Deptt.	Coordinator
9	Prof. Mayur Burange, Incharge HOD, Computer Science Engg., Deptt.	Member
10	Prof. Rahul D. Ghongade, HOD, Electronics & Telecom. Engg., Deptt.	Member
11	Prof. Prashant Thombare, Training & Placement Officer	Member
12	Dr. A. D. Bhoyar, Coordinator, First Year	Member
13	Prof. S. R. Shah, HOD, MBA Deptt.	Member
14	Dr. Chitra. A. Dhawale, HOD, MCA Deptt.	Member
15	Mr. Rajiv Rajas, P.A to the Principal	Member
16	Mr. Kishore Deshmukh, Administrative officer	Member
17	Mr. Niraj P. Bherde, Accountant	Member

Respected Sir/Madam,

It is my pleasure to inform you that the **First Meeting** of the Internal Quality Assurance Cell of *P. R. Pote (Patil) College of Engineering & Management, Amravati* is scheduled to be held on 09/03/2015 at 12.00 noon in the Conference Room of the Institute. The brief-agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting. The detail agenda is as follows-

The Agenda of Meeting of IQAC-01	
The following agenda-items shall be discussed in the First Meeting of IQAC that has been scheduled to be held of 09/07/2015 at 12.00 noon in the Committee Room of the Institute.	
<b>Agenda Item-01</b>	Introduction and welcome of Members of IQAC
<b>Agenda Item-02</b>	The Role of IQAC & NAAC
<b>Agenda Item-03</b>	Conduction of the IQAC meeting twice in an academic year
<b>Agenda Item-04</b>	Formation of NAAC Steering Committee
<b>Agenda Item-05</b>	To decide Vision and Mission of IQAC
<b>Agenda Item-06</b>	Preparation Of NAAC SSR and related Documents
<b>Agenda Item-07</b>	Review of ISO implementation at Institute
<b>Agenda Item-08</b>	Promotion of Faculty for Research work
<b>Agenda Item-09</b>	Any other item with the permission of Chair

Dated: 06-07-2015

(Prof. A. A. Ghute)  
Coordinator, IQAC

Copy to:

- All Members (External & Internal) for information and necessary action please.



**P. R. Pote Patil Edu. & Welf. Trust's, Group of Institutions,  
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Date:

## Meeting Notice (No.02)

To,

SN	Name	Designation
1	Dr. Mrs. Sadhana D. Wakde, Principal	Chairperson
2	Dr. Mahendra Dhore, Management Representative	Member
3	Dr. D. G. Wakde, Director	Member
4	Shri Shrikant Borole, Alumni Representative	Member
5	Shri Sanjay Jadhao, Jadhao Group of Industries, Industry Representative	Member
6	Prof. Mohammad. Zuhair, Vice, Principal & HOD, Civil Engg., Deptt.	Member
7	Dr. Sandeep. G. Fale, HOD, Mechanical Engg., Deptt.	Member
8	Prof. Vijay B. Gadicha, HOD, Computer Science Engg., Deptt.	Member
9	Prof. Rahul D. Ghongade, HOD, Electronics & Telecom. Engg., Deptt.	Member
10	Prof. Prashant Thombare, Training & Placement Officer	Member
11	Dr. A. D. Bhoyar, Coordinator, First Year	Member
12	Prof. S. R. Shah, HOD, MBA Deptt.	Member
13	Dr. Chitra. A. Dhawale, HOD, MCA Deptt.	Member
14	Mr. Rajiv Rajas, P.A to the Principal	Member
15	Mr. Kishore Deshmukh, Administrative officer	Member
16	Mr. Niraj P. Bherde, Accountant	Member

Respected Sir/Madam,

It is my pleasure to inform you that the **Second Meeting** of the Internal Quality Assurance Cell of *P. R. Pote (Patil) College of Engineering & Management, Amravati* is scheduled to be held on 07/12/2015 at 12.00 noon in the Conference Room of the Institute. The brief-agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting. The detail agenda is as follows-

The Agenda of Meeting of IQAC-02	
The following agenda-items shall be discussed in the Second Meeting of IQAC that has been scheduled to be held of 07/12/2015 at 12.00 noon in the Conference Room of the Institute.	
<b>Agenda Item-01</b>	To confirm the minutes of last meeting
<b>Agenda Item-02</b>	Reconstitution and welcome of newly admitted IQAC committee
<b>Agenda Item-03</b>	Review of NAAC requirements and Documentation
<b>Agenda Item-04</b>	Review of University Results
<b>Agenda Item-05</b>	Review of Student Feedback and Action plan
<b>Agenda Item-06</b>	Monitoring and review of Teaching Learning Process
<b>Agenda Item-07</b>	Review of Techelons-2016
<b>Agenda Item-08</b>	Any other item with the permission of Chair.

Dated: 01-12-2015

(Dr. S. B. Warkad)  
Coordinator, IQAC

Copy to:

- All Members (External & Internal) for information and necessary action please.



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### Meeting Notice (No.03)

To,

SN	Name	Designation
1	Dr. Mrs. Sadhana D. Wakde, Principal	Chairperson
2	Dr. Mahendra Dhore, Management Representative	Member
3	Dr. D. G. Wakde, Director	Member
4	Shri Shrikant Borole, Alumni Representative	Member
5	Shri Sanjay Jadhao, Jadhao Group of Industries, Industry Representative	Member
6	Prof. Mohammad. Zuhair, Vice, Principal & HOD, Civil Engg., Deptt.	Member
7	Dr. Sandeep. G. Fale, HOD, Mechanical Engg., Deptt.	Member
8	Prof. Vijay B. Gadicha, HOD, Computer Science Engg., Deptt.	Member
9	Prof. Rahul D. Ghongade, HOD, Electronics & Telecom. Engg., Deptt.	Member
10	Prof. Prashant Thombare, Training & Placement Officer	Member
11	Prof. P. R. Wadnerkar, Coordinator, First Year	Member
12	Prof. S. R. Shah, HOD, MBA Deptt.	Member
13	Dr. Chitra. A. Dhawale, HOD, MCA Deptt.	Member
14	Mr. Rajiv Rajas, P.A to the Principal	Member
15	Mr. Kishore Deshmukh, Administrative officer	Member
16	Mr. Niraj P. Bherde, Accountant	Member

Respected Sir/Madam,

It is my pleasure to inform you that the **Third Meeting** of the Internal Quality Assurance Cell of *P. R. Pote (Patil) College of Engineering & Management, Amravati* is scheduled to be held on 04/07/2016 at 12.00 noon in the Conference Room of the Institute. The brief-agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting. The detail agenda is as follows-

The Agenda of Meeting of IQAC-03	
The following agenda-items shall be discussed in the Third Meeting of IQAC that has been scheduled to be held of 04/07/2016 at 12.00 noon in the Committee Room of the Institute.	
<b>Agenda Item-01</b>	To confirm the minutes of last meeting.
<b>Agenda Item-02</b>	Preparation of Academic Calendar
<b>Agenda Item-03</b>	First year Induction/Orientation program
<b>Agenda Item-04</b>	Preparation of LEC visit to College Campus
<b>Agenda Item-05</b>	IEDC projects allocation and review
<b>Agenda Item-06</b>	Review of student training and placement strategy
<b>Agenda Item-07</b>	Review of NAAC documentation
<b>Agenda Item-08</b>	Planning of FDP based on NAAC/NBA/ Quality of Teaching
<b>Agenda Item-09</b>	Any other item with the permission of Chair.

Dated: 30/06/2016

(Dr. S. B. Warkad)  
Coordinator, IQAC

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### Meeting Notice (No.04)

To,

SN	Name	Designation
1	Dr. Mrs. Sadhana D. Wakde, Principal	Chairperson
2	Dr. Mahendra Dhore, Management Representative	Member
3	Dr. D. G. Wakde, Director	Member
4	Shri Shrikant Borole, Alumni Representative	Member
5	Shri Sanjay Jadhao, Jadhao Group of Industries, Industry Representative	Member
6	Prof. Mohammad. Zuhair, Vice, Principal & HOD, Civil Engg., Deptt.	Member
7	Dr. Sandeep. G. Fale, HOD, Mechanical Engg., Deptt.	Member
8	Prof. Vijay B. Gadicha, HOD, Computer Science Engg., Deptt.	Member
9	Prof. Rahul D. Ghongade, HOD, Electronics & Telecom. Engg., Deptt.	Member
10	Prof. Prashant Thombare, Training & Placement Officer	Member
11	Prof. P. R. Wadnerkar, Coordinator, First Year	Member
12	Prof. S. R. Shah, HOD, MBA Deptt.	Member
13	Dr. Chitra. A. Dhawale, HOD, MCA Deptt.	Member
14	Mr. Rajiv Rajas, P.A to the Principal	Member
15	Mr. Kishore Deshmukh, Administrative officer	Member
16	Mr. Niraj P. Bherde, Accountant	Member

Respected Sir/Madam,

It is my pleasure to inform you that the **Fourth Meeting** of the Internal Quality Assurance Cell of *P. R. Pote (Patil) College of Engineering & Management, Amravati* is scheduled to be held on 11/12/2016 at 12.00 noon in the Conference Room of the Institute. The brief-agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting. The detail agenda is as follows-

The Agenda of Meeting of IQAC-04	
The following agenda-items shall be discussed in the Fourth Meeting of IQAC that has been scheduled to be held of 11/12/2016 at 12.00 noon in the Committee Room of the Institute.	
<b>Agenda Item-01</b>	To confirm the minutes of last meeting
<b>Agenda Item-02</b>	Review of LEC visit and compliance
<b>Agenda Item-03</b>	Planning of Internal Inspection/Audit
<b>Agenda Item-04</b>	Review of enhancement of infrastructure and development of learning resources
<b>Agenda Item-05</b>	Review of NAAC-SSR documentation
<b>Agenda Item-06</b>	Academic monitoring of the department
<b>Agenda Item-07</b>	Any other item with the permission of Chair.

Dated: 07-12-2016

(Dr. S. B. Warkad)  
Coordinator, IQAC

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### Meeting Notice (No.05)

To,

SN	Name	Designation
1	Dr. Mrs. Sadhana D. Wakde, Principal	Chairperson
2	Dr. Mahendra Dhore, Management Representative	Member
3	Dr. D. G. Wakde, Director	Member
4	Shri Shrikant Borole, Alumni Representative	Member
5	Shri Sanjay Jadhao, Jadhao Group of Industries, Industry Representative	Member
6	Prof. Mohammad. Zuhair, Vice, Principal & HOD, Civil Engg., Deptt.	Member
7	Dr. Sandeep. G. Fale, HOD, Mechanical Engg., Deptt.	Member
8	Prof. Vijay B. Gadicha, HOD, Computer Science Engg., Deptt.	Member
9	Prof. Rahul D. Ghongade, HOD, Electronics & Telecom. Engg., Deptt.	Member
10	Prof. Prashant Thombare, Training & Placement Officer	Member
11	Prof. P. R. Wadnerkar, Coordinator, First Year	Member
12	Prof. S. R. Shah, HOD, MBA Deptt.	Member
13	Dr. Chitra. A. Dhawale, HOD, MCA Deptt.	Member
14	Mr. Rajiv Rajas, P.A to the Principal	Member
15	Mr. Kishore Deshmukh, Administrative officer	Member
16	Mr. Niraj P. Bherde, Accountant	Member
17	Dr. Nitesh Chore, Librarian	Member

Respected Sir/Madam,

It is my pleasure to inform you that the **Fifth Meeting** of the Internal Quality Assurance Cell of *P. R. Pote (Patil) College of Engineering & Management, Amravati* is scheduled to be held on 12/01/2017 at 12.00 noon in the Conference Room of the Institute. The brief-agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting. The detail agenda is as follows-

The Agenda of Meeting of IQAC-05	
The following agenda-items shall be discussed in the Fifth Meeting of IQAC that has been scheduled to be held of 12/01/2017 at 12.00 noon in the Committee Room of the Institute.	
<b>Agenda Item-01</b>	To confirm the minutes of last meeting
<b>Agenda Item-02</b>	Review of Department Action plan
<b>Agenda Item-03</b>	Review of Faculty research activities
<b>Agenda Item-04</b>	Planning of Student's technical events
<b>Agenda Item-05</b>	Review of teaching –learning process
<b>Agenda Item-06</b>	Finalization of NAAC-SSR documentation
<b>Agenda Item-07</b>	Review of academic monitoring of department related to NAAC
<b>Agenda Item-08</b>	Review of student feedback analysis
<b>Agenda Item-09</b>	Review of Virtual Lab usage status
<b>Agenda Item-10</b>	Planning of Induction program to student about NAAC visit
<b>Agenda Item-11</b>	Any other item with the permission of Chair.

Dated: 09-01-2017

(Dr. S. B. Warkad)  
Coordinator, IQAC

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- All Members (External & Internal) for information and necessary action please.



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### Meeting Notice (No. 06-A)

To,

SN	Name	Designation
1	Dr. Mrs. Sadhana D. Wakde, Principal	Chairperson
2	Dr. Mahendra Dhore, Management Representative	Member
3	Dr. D. G. Wakde, Director	Member
4	Shri Shrikant Borole, Alumni Representative	Member
5	Shri Sanjay Jadhao, Jadhao Group of Industries, Industry Representative	Member
6	Prof. Mohammad. Zuhair, Vice, Principal & HOD, Civil Engg., Deptt.	Member
7	Dr. Sandeep. G. Fale, HOD, Mechanical Engg., Deptt.	Member
8	Prof. Vijay B. Gadicha, HOD, Computer Science Engg., Deptt.	Member
9	Prof. Rahul D. Ghongade, HOD, Electronics & Telecom. Engg., Deptt.	Member
10	Prof. Prashant Thombare, Training & Placement Officer	Member
11	Prof. P. R. Wadnerkar, Coordinator, First Year	Member
12	Prof. S. R. Shah, HOD, MBA Deptt.	Member
13	Dr. Chitra. A. Dhawale, HOD, MCA Deptt.	Member
14	Mr. Rajiv Rajas, P.A to the Principal	Member
15	Mr. Kishore Deshmukh, Administrative officer	Member
16	Mr. Niraj P. Bherde, Accountant	Member
17	Dr. Nitesh Chore, Librarian	Member

Respected Sir/Madam,

It is my pleasure to inform you that the **Sixth-A Meeting** of the Internal Quality Assurance Cell of *P. R. Pote (Patil) College of Engineering & Management, Amravati* is scheduled to be held on 16/03/2017 at 12.00 noon in the Conference Room of the Institute. The brief-agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting. The detail agenda is as follows

The Agenda of Meeting of IQAC-06-A	
The following agenda-items shall be discussed in the Sixth-A Meeting of IQAC that has been scheduled to be held of 16/03/2017 at 12.00 noon in the Committee Room of the Institute.	
<b>Agenda Item-01</b>	To confirm the minutes of last meeting
<b>Agenda Item-02</b>	Review of final NAAC-SSR documentation
<b>Agenda Item-03</b>	Review of NAAC-SSR publication on College website
<b>Agenda Item-04</b>	Submission of NAAC-SSR report to NAAC, Bangalore
<b>Agenda Item-05</b>	Any other item with the permission of Chair.

Dated: 10-03-2017

(Dr. S. B. Warkad)  
Coordinator, IQAC

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### Meeting Notice (No. 06-B)

To,

SN	Name	Designation
1	Dr. Mrs. Sadhana D. Wakde, Principal	Chairperson
2	Dr. Mahendra Dhore, Management Representative	Member
3	Dr. D. G. Wakde, Director	Member
4	Shri Shrikant Borole, Alumni Representative	Member
5	Shri Sanjay Jadhao, Jadhao Group of Industries, Industry Representative	Member
6	Prof. Mohammad. Zuhair, Vice, Principal & HOD, Civil Engg., Deptt.	Member
7	Dr. Sandeep. G. Fale, HOD, Mechanical Engg., Deptt.	Member
8	Prof. Vijay B. Gadicha, HOD, Computer Science Engg., Deptt.	Member
9	Prof. Rahul D. Ghongade, HOD, Electronics & Telecom. Engg., Deptt.	Member
10	Prof. D. A. Shahakar, HOD, Electrical Engg., Deptt.	Member
11	Prof. Prashant Thombare, Training & Placement Officer	Member
12	Prof. P. R. Wadnerkar, Coordinator, First Year	Member
13	Prof. S. R. Shah, HOD, MBA Deptt.	Member
14	Dr. Chitra. A. Dhawale, HOD, MCA Deptt.	Member
15	Mr. Rajiv Rajas, P.A to the Principal	Member
16	Mr. Kishore Deshmukh, Administrative officer	Member
17	Mr. Niraj P. Bherde, Accountant	Member
18	Dr. Nitesh Chore, Librarian	Member

Respected Sir/Madam,

It is my pleasure to inform you that the **Sixth-B Meeting** of the Internal Quality Assurance Cell of *P. R. Pote (Patil) College of Engineering & Management, Amravati* is scheduled to be held on 27/04/2017 at 12.00 noon in the Conference Room of the Institute. The brief-agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting. The detail agenda is as follows

The Agenda of Meeting of IQAC-06-B	
The following agenda-items shall be discussed in the Sixth-B Meeting of IQAC that has been scheduled to be held of 27/04/2017 at 12.00 noon in the Committee Room of the Institute.	
<b>Agenda Item-01</b>	To confirm the minutes of last meeting
<b>Agenda Item-02</b>	Review of Acceptance of LOI related to submission of NAAC-SSR
<b>Agenda Item-03</b>	Submission of NAAC-SSR hard copy submission
<b>Agenda Item-04</b>	Any other item with the permission of Chair.

Dated: 24-04-2017

(Dr. S. B. Warkad)  
Coordinator, IQAC

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"Shri Gajanan Maharaj Prasanna"  
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Date:

### Meeting Notice (No.07)

To,

SN	Name	Designation
1	Dr. Mrs. Sadhana D. Wakde, Principal	Chairperson
2	Dr. Mahendra Dhore, Management Representative	Member
3	Dr. D. G. Wakde, Director	Member
4	Shri Shrikant Borole, Alumni Representative	Member
5	Shri Sanjay Jadhao, Jadhao Group of Industries, Industry Representative	Member
6	Prof. Mohammad. Zuhair, Vice, Principal & HOD, Civil Engg., Deptt.	Member
7	Dr. Sandeep. G. Fale, HOD, Mechanical Engg., Deptt.	Member
8	Prof. Vijay B. Gadicha, HOD, Computer Science Engg., Deptt.	Member
9	Prof. Rahul D. Ghongade, HOD, Electronics & Telecom. Engg., Deptt.	Member
10	Prof. D. A. Shahakar, HOD, Electrical Engg., Deptt.	Member
11	Prof. Prashant Thombare, Training & Placement Officer	Member
12	Prof. P. R. Wadnerkar, Coordinator, First Year	Member
13	Prof. S. R. Shah, HOD, MBA Deptt.	Member
14	Dr. Chitra. A. Dhawale, HOD, MCA Deptt.	Member
15	Mr. Rajiv Rajas, P.A to the Principal	Member
16	Mr. Kishore Deshmukh, Administrative officer	Member
17	Mr. Niraj P. Bherde, Accountant	Member
18	Dr. Nitesh Chore, Librarian	Member

Respected Sir/Madam,

It is my pleasure to inform you that the **Seventh Meeting** of the Internal Quality Assurance Cell of *P. R. Pote (Patil) College of Engineering & Management, Amravati* is scheduled to be held on 20/07/2017 at 12.00 noon in the Conference Room of the Institute. The brief-agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting. The detail agenda is as follows

The Agenda of Meeting of IQAC-07	
The following agenda-items shall be discussed in the Seventh Meeting of IQAC that has been scheduled to be held of 20/07/2017 at 12.00 noon in the Committee Room of the Institute.	
<b>Agenda Item-01</b>	To confirm the minutes of last meeting
<b>Agenda Item-02</b>	Academic monitoring of the Department
<b>Agenda Item-03</b>	Establishment of benchmark/best practices in the Institute
<b>Agenda Item-04</b>	Review of Summer school/FDP/STTP attended by faculty
<b>Agenda Item-05</b>	Review of LMC's minutes of meeting
<b>Agenda Item-06</b>	Any other item with the permission of Chair.

Dated: 15 -07-2017

(Dr. S. B. Warkad)  
Coordinator, IQAC

Copy to:

- All Members (External & Internal) for information and necessary action please.





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Date:

### Meeting Notice (No.08)

To,

SN	Name	Designation
1	Dr. Mrs. Sadhana D. Wakde, Principal	Chairperson
2	Dr. Mahendra Dhore, Management Representative	Member
3	Dr. D. G. Wakde, Director	Member
4	Shri Shrikant Borole, Alumni Representative	Member
5	Shri Sanjay Jadhao, Jadhao Group of Industries, Industry Representative	Member
6	Prof. Mohammad. Zuhair, Vice, Principal & HOD, Civil Engg., Deptt.	Member
7	Dr. Sandeep. G. Fale, HOD, Mechanical Engg., Deptt.	Member
8	Prof. Vijay B. Gadicha, HOD, Computer Science Engg., Deptt.	Member
9	Prof. Rahul D. Ghongade, HOD, Electronics & Telecom. Engg., Deptt.	Member
10	Prof. D. A. Shahakar, HOD, Electrical Engg., Deptt.	Member
11	Prof. Prashant Thombare, Training & Placement Officer	Member
12	Prof. P. R. Wadnerkar, Coordinator, First Year	Member
13	Prof. S. R. Shah, HOD, MBA Deptt.	Member
14	Dr. Chitra. A. Dhawale, HOD, MCA Deptt.	Member
15	Mr. Rajiv Rajas, P.A to the Principal	Member
16	Mr. Kishore Deshmukh, Administrative officer	Member
17	Mr. Niraj P. Bherde, Accountant	Member
18	Dr. Nitesh Chore, Librarian	Member

Respected Sir/Madam,

It is my pleasure to inform you that the **Eighth Meeting** of the Internal Quality Assurance Cell of *P. R. Pote (Patil) College of Engineering & Management, Amravati* is scheduled to be held on 31/08/2017 at 12.00 noon in the Conference Room of the Institute. The brief-agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting. The detail agenda is as follows

The Agenda of Meeting of IQAC-08	
The following agenda-items shall be discussed in the Eighth Meeting of IQAC that has been scheduled to be held of 31/08/2017 at 12.00 noon in the Committee Room of the Institute.	
<b>Agenda Item-01</b>	To confirm the minutes of last meeting
<b>Agenda Item-02</b>	Review of status of documentation completion at Department
<b>Agenda Item-03</b>	Review of teaching-learning Innovative practices in the Institute
<b>Agenda Item-04</b>	Induction program on NAAC peer team visit in Campus
<b>Agenda Item-05</b>	Workshop on NAAC continuous process and evaluation
<b>Agenda Item-06</b>	Formation of committees for NAAC peer team visit
<b>Agenda Item-07</b>	Decide tentative schedule of visit by NAAC peer team members
<b>Agenda Item-08</b>	Any other item with the permission of Chair.

Dated: 25 – 08 - 2017

(Dr. S. B. Warkad)  
Coordinator, IQAC

Copy to:

- All Members (External & Internal) for information and necessary action please.



"Shri Gajanan Maharaj Prasanna"  
**P. R. Pote Patil Edu. & Welf. Trust's, Group of Institutions,  
College of Engineering & Management, Amravati**

Pote Estate, Pote Patil Road, Kathora, Amravati. (Maharashtra)

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Date:

### Meeting Notice (No.09) (Post Accreditation)

To,

SN	Name	Designation
1	Dr. Mrs. Sadhana D. Wakde, Principal	Chairperson
2	Dr. Mahendra Dhore, Management Representative	Member
3	Dr. D. G. Wakde, Director	Member
4	Shri Shrikant Borole, Alumni Representative	Member
5	Shri Sanjay Jadhao, Jadhao Group of Industries, Industry Representative	Member
6	Prof. Mohammad. Zuhair, Vice, Principal & HOD, Civil Engg., Deptt.	Member
7	Dr. Sandeep. G. Fale, HOD, Mechanical Engg., Deptt.	Member
8	Prof. Vijay B. Gadicha, HOD, Computer Science Engg., Deptt.	Member
9	Prof. Rahul D. Ghongade, HOD, Electronics & Telecom. Engg., Deptt.	Member
10	Prof. D. A. Shahakar, HOD, Electrical Engg., Deptt.	Member
11	Prof. Prashant Thombare, Training & Placement Officer	Member
12	Prof. P. R. Wadnerkar, Coordinator, First Year	Member
13	Prof. S. R. Shah, HOD, MBA Deptt.	Member
14	Dr. Chitra. A. Dhawale, HOD, MCA Deptt.	Member
15	Mr. Rajiv Rajas, P.A to the Principal	Member
16	Mr. Kishore Deshmukh, Administrative officer	Member
17	Mr. Niraj P. Bherde, Accountant	Member
18	Dr. Nitesh Chore, Librarian	Member

Respected Sir/Madam,

It is my pleasure to inform you that the **Eighth Meeting** of the Internal Quality Assurance Cell of *P. R. Pote (Patil) College of Engineering & Management, Amravati* is scheduled to be held on 25/09/2017 at 12.00 noon in the Conference Room of the Institute. The brief-agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting. The detail agenda is as follows

The Agenda of Meeting of IQAC-09	
The following agenda-items shall be discussed in the Eighth Meeting of IQAC that has been scheduled to be held of 25/09/2017 at 12.00 noon in the Committee Room of the Institute.	
<b>Agenda Item-01</b>	To confirm the minutes of last meeting
<b>Agenda Item-02</b>	Review of NAAC Peer Team visit
<b>Agenda Item-03</b>	Review of Observations and Recommendations shared by NAAC Peer Team-Report
<b>Agenda Item-04</b>	Any other item with the permission of Chair.

Dated: 23 – 09 - 2017

(Dr. S. B. Warkad)  
Coordinator, IQAC

Copy to:

- All Members (External & Internal) for information and necessary action please.



"Shri Gajanan Maharaj Prasanna"  
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Ref.: PRPCOEM/

Date:

### Meeting Notice (No.10)

To,

SN	Name	Designation
1	Dr. Mrs. Sadhana D. Wakde, Principal	Chairperson
2	Dr. Mahendra Dhore, Management Representative	Member
3	Dr. D. G. Wakde, Director	Member
4	Shri Shrikant Borole, Alumni Representative	Member
5	Shri Sanjay Jadhao, Jadhao Group of Industries, Industry Representative	Member
6	Prof. Mohammad. Zuhair, Vice, Principal & HOD, Civil Engg., Deptt.	Member
7	Dr. Sandeep. G. Fale, HOD, Mechanical Engg., Deptt.	Member
8	Prof. Vijay B. Gadicha, HOD, Computer Science Engg., Deptt.	Member
9	Prof. Rahul D. Ghongade, HOD, Electronics & Telecom. Engg., Deptt.	Member
10	Prof. D. A. Shahakar, HOD, Electrical Engg., Deptt.	Member
11	Prof. Prashant Thombare, Training & Placement Officer	Member
12	Prof. P. R. Wadnerkar, Coordinator, First Year	Member
13	Prof. S. R. Shah, HOD, MBA Deptt.	Member
14	Dr. Chitra. A. Dhawale, HOD, MCA Deptt.	Member
15	Mr. Rajiv Rajas, P.A to the Principal	Member
16	Mr. Kishore Deshmukh, Administrative officer	Member
17	Mr. Niraj P. Bherde, Accountant	Member
18	Dr. Nitesh Chore, Librarian	Member

Respected Sir/Madam,

It is my pleasure to inform you that the **Tenth Meeting** of the Internal Quality Assurance Cell of *P. R. Pote (Patil) College of Engineering & Management, Amravati* is scheduled to be held on 13/11/2017 at 12.00 noon in the Conference Room of the Institute. The brief-agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting. The detail agenda is as follows

The Agenda of Meeting of IQAC-10	
The following agenda-items shall be discussed in the Eighth Meeting of IQAC that has been scheduled to be held of 13/11/2017 at 12.00 noon in the Committee Room of the Institute.	
<b>Agenda Item-01</b>	To confirm the minutes of last meeting
<b>Agenda Item-02</b>	Certificate Received from NAAC, Bangalore
<b>Agenda Item-03</b>	Preparation and Submission of ISTE sponsored STTP proposal.
<b>Agenda Item-04</b>	Any other item with the permission of Chair.

Dated: 09 – 11 - 2017

(Dr. S. B. Warkad)  
Coordinator, IQAC

Copy to:

- All Members (External & Internal) for information and necessary action please.



"Shri Gajanan Maharaj Prasanna"  
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Date:

### Meeting Notice (No.11)

To,

SN	Name	Designation
1	Dr. Mrs. Sadhana D. Wakde, Principal	Chairperson
2	Dr. Mahendra Dhore, Management Representative	Member
3	Dr. D. G. Wakde, Director	Member
4	Shri Shrikant Borole, Alumni Representative	Member
5	Shri Sanjay Jadhao, Jadhao Group of Industries, Industry Representative	Member
6	Prof. Mohammad. Zuhair, Vice, Principal & HOD, Civil Engg., Deptt.	Member
7	Dr. Sandeep. G. Fale, HOD, Mechanical Engg., Deptt.	Member
8	Prof. Vijay B. Gadicha, HOD, Computer Science Engg., Deptt.	Member
9	Prof. Rahul D. Ghongade, HOD, Electronics & Telecom. Engg., Deptt.	Member
10	Prof. D. A. Shahakar, HOD, Electrical Engg., Deptt.	Member
11	Prof. Prashant Thombare, Training & Placement Officer	Member
12	Prof. P. R. Wadnerkar, Coordinator, First Year	Member
13	Prof. S. R. Shah, HOD, MBA Deptt.	Member
14	Dr. Chitra. A. Dhawale, HOD, MCA Deptt.	Member
15	Mr. Rajiv Rajas, P.A to the Principal	Member
16	Mr. Kishore Deshmukh, Administrative officer	Member
17	Mr. Niraj P. Bherde, Accountant	Member
18	Dr. Nitesh Chore, Librarian	Member

Respected Sir/Madam,

It is my pleasure to inform you that the **Eleventh Meeting** of the Internal Quality Assurance Cell of *P. R. Pote (Patil) College of Engineering & Management, Amravati* is scheduled to be held on 07/05/2018 at 12.00 noon in the Conference Room of the Institute. The brief-agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting. The detail agenda is as follows

The Agenda of Meeting of IQAC-11	
The following agenda-items shall be discussed in the Eighth Meeting of IQAC that has been scheduled to be held of 07/05/2018 at 12.00 noon in the Committee Room of the Institute.	
<b>Agenda Item-01</b>	To confirm the minutes of last meeting
<b>Agenda Item-02</b>	Review of Academic monitoring Reports of various departments
<b>Agenda Item-03</b>	Review of Stock verification Reports of Labs & Facilities
<b>Agenda Item-04</b>	Review of Preparation of STTPs at various department
<b>Agenda Item-05</b>	Any other item with the permission of Chair

Dated: 02 – 05 - 2018

(Dr. S. B. Warkad)  
Coordinator, IQAC

Copy to:

- All Members (External & Internal) for information and necessary action please.





## Meeting Notice (No.12)

To,

SN	Name	Designation
1	Dr. Mrs. Sadhana D. Wakde, Principal	Chairperson
2	Dr. Mahendra Dhore, Management Representative	Member
3	Dr. D. G. Wakde, Director	Member
4	Shri Shrikant Borole, Alumni Representative	Member
5	Shri Sanjay Jadhao, Jadhao Group of Industries, Industry Representative	Member
6	Prof. Mohammad. Zuhair, Vice, Principal & HOD, Civil Engg., Deptt.	Member
7	Dr. Pankaj Ardak, HOD, Mechanical Engg., Deptt.	Member (N)
8	Prof. Sunpreet Kaur Nanda, HOD, Computer Science Engg., Deptt.	Member (N)
9	Prof. Rahul D. Ghongade, HOD, Electronics & Telecom. Engg., Deptt.	Member
10	Prof. D. A. Shahakar, HOD, Electrical Engineering Deptt.	Member
11	Prof. Prashant Thombare, Training & Placement Officer	Member
12	Prof. P. R. Wadnerkar, Coordinator, First Year	Member
13	Prof. S. R. Shah, HOD, MBA Deptt.	Member
14	Dr. Chitra. A. Dhawale, HOD, MCA Deptt.	Member
15	Dr. Sanjay. B. Warkad, Electrical, Engg, Deptt	Member
16	Mr. Rajiv Rajas, P.A to the Principal	Member
17	Mr. Kishore Deshmukh, Administrative officer	Member
18	Mr. Niraj P. Bherde, Accountant	Member
19	Dr. Nitesh Chore, Librarian	Member
20	Mr. Ajay Samdekar, Lasting Smile Foundations, Amravati (Local society)	Member (N)
21	Mr. Abhijit D. Bhanghe, Student, EE Deptt.	Member (N)

Respected Sir/Madam,

It is my pleasure to inform you that the **12<sup>th</sup> Meeting** of the Internal Quality Assurance Cell of *P. R. Pote (Patil) College of Engineering & Management, Amravati* is scheduled to be held on 30/06/2018 at 12.00 noon in the Conference Room of the Institute. The brief-agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting. The detail agenda is as follows

The Agenda of Meeting of IQAC-12	
The following agenda-items shall be discussed in the Eighth Meeting of IQAC that has been scheduled to be held of 30/06/2018 at 12.00 noon in the Committee Room of the Institute.	
<b>Agenda Item-01</b>	To confirm the minutes of last meeting
<b>Agenda Item-02</b>	Welcome to revised IQAC committee members
<b>Agenda Item-03</b>	Review of ISTE sponsored STTPs conducted in the departments
<b>Agenda Item-04</b>	Review of Academic planning of current session
<b>Agenda Item-05</b>	Management Proposal- conduction of External Academic Audit in Engg Deptts.
<b>Agenda Item-06</b>	Review of NBA Pre-Qualifier of Engg Departments
<b>Agenda Item-07</b>	Any other item with the permission of Chair

Dated: 25 – 06 - 2018

(Dr. S. B. Warkad)  
Coordinator, IQAC

Copy to:

- All Members (External & Internal) for information and necessary action please.



"Shri Gajanan Maharaj Prasanna"  
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Date:

### Meeting Notice (No.13)

To,

SN	Name	Designation
1	Dr. Mrs. Sadhana D. Wakde, Principal	Chairperson
2	Dr. Mahendra Dhore, Management Representative	Member
3	Dr. D. G. Wakde, Director	Member
4	Shri Shrikant Borole, Alumni Representative	Member
5	Shri Sanjay Jadhao, Jadhao Group of Industries, Industry Representative	Member
6	Prof. Mohammad. Zuhair, Vice, Principal & HOD, Civil Engg., Deptt.	Member
7	Dr. Pankaj Ardak, HOD, Mechanical Engg., Deptt.	Member
8	Prof. Sunpreet Kaur Nanda, HOD, Computer Science Engg., Deptt.	Member
9	Prof. Rahul D. Ghongade, HOD, Electronics & Telecom. Engg., Deptt.	Member
10	Prof. D. A. Shahakar, HOD, Electrical Engineering Deptt.	Member
11	Prof. Prashant Thombare, Training & Placement Officer	Member
12	Prof. P. R. Wadnerkar, Coordinator, First Year	Member
13	Prof. S. R. Shah, HOD, MBA Deptt.	Member
14	Dr. Chitra. A. Dhawale, HOD, MCA Deptt.	Member
15	Dr. Sanjay. B. Warkad, Electrical, Engg, Deptt	Member
16	Mr. Rajiv Rajas, P.A to the Principal	Member
17	Mr. Kishore Deshmukh, Administrative officer	Member
18	Mr. Niraj P. Bherde, Accountant	Member
19	Dr. Nitesh Chore, Librarian	Member
20	Mr. Ajay Samdekar, Lasting Smile Foundations, Amravati (Local society)	Member
21	Mr. Abhijit D. Bhange, Student, EE Deptt.	Member

Respected Sir/Madam,

It is my pleasure to inform you that the **13<sup>th</sup> Meeting** of the Internal Quality Assurance Cell of *P. R. Pote (Patil) College of Engineering & Management, Amravati* is scheduled to be held on 02/08/2018 at 3.30 p.m. in the Conference Room of the Institute. The brief-agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting. The detail agenda is as follows

The Agenda of Meeting of IQAC-13	
The following agenda-items shall be discussed in the Eighth Meeting of IQAC that has been scheduled to be held of 02/08/2018 at 3.30 p.m. in the Committee Room of the Institute.	
<b>Agenda Item-01</b>	To confirm the minutes of last meeting
<b>Agenda Item-02</b>	Review of External Academic Audit Reports of Engg Deptts
<b>Agenda Item-03</b>	Discussion on NBA accreditation in several Departments
<b>Agenda Item-04</b>	Review of NAAC-AQAR guidelines and AQAR submission
<b>Agenda Item-05</b>	Any other item with the permission of Chair

Dated: 26 – 07 - 2018

(Dr. S. B. Warkad)  
Coordinator, IQAC

Copy to:

- All Members (External & Internal) for information and necessary action please.